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DATE: 22 September 2015

To: Members of the
**ENVIRONMENT
POLICY DEVELOPMENT AND SCRUTINY COMMITTEE**

Councillor William Huntington-Thresher (Chairman)
Councillor Sarah Phillips (Vice-Chairman)
Councillors Kevin Brooks, Samaris Huntington-Thresher, David Jefferys,
Terence Nathan, Angela Page, Chris Pierce, Catherine Rideout and Melanie Stevens

A meeting of the Environment Policy Development and Scrutiny Committee will be held at Bromley Civic Centre on **WEDNESDAY 30 SEPTEMBER 2015 AT 7.30 PM**

MARK BOWEN
Director of Corporate Services

Copies of the documents referred to below can be obtained from
<http://cds.bromley.gov.uk/>

A G E N D A

PART 1 AGENDA

Note for Members: Members are reminded that Officer contact details are shown on each report and Members are welcome to raise questions in advance of the meeting.

STANDARD ITEMS

1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS

2 DECLARATIONS OF INTEREST

**3 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC
ATTENDING THE MEETING**

In accordance with the Council's Constitution, questions to this Committee must be received in writing four working days before the date of the meeting. Therefore please ensure that questions are received by the Democratic Services Team by 5pm on Thursday 24th September 2015.

**4 MINUTES OF THE ENVIRONMENT PDS COMMITTEE MEETING HELD ON 7TH
JULY 2015 (Pages 5 - 22)**

HOLDING THE PORTFOLIO HOLDER TO ACCOUNT

5 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING

In accordance with the Council's Constitution, questions to the Portfolio Holder must be received in writing four working days before the date of the meeting. Therefore please ensure that questions are received by the Democratic Services Team by 5pm on Thursday 24th September 2015.

6 PRE-DECISION SCRUTINY OF REPORTS TO THE ENVIRONMENT PORTFOLIO HOLDER

The Environment Portfolio Holder to present scheduled reports for pre-decision scrutiny on matters where he is minded to make decisions.

a CAPITAL PROGRAMME MONITORING - 1ST QUARTER 2015/16
(Pages 23 - 32)

b TFL FUNDED WORK PROGRAMME FOR 2016/17 (Pages 33 - 42)

7 PRE-DECISION SCRUTINY OF REPORTS TO THE EXECUTIVE

a IMPACT OF DE-REGULATION ACT ON CCTV PARKING AND BUS LANE ENFORCEMENT (To Follow)

POLICY DEVELOPMENT AND OTHER ITEMS

8 EXPENDITURE ON CONSULTANTS 2014/15 AND 2015/16 (Pages 43 - 72)

9 FORWARD WORK PROGRAMME, MATTERS ARISING FROM PREVIOUS MEETINGS AND CONTRACTS REGISTER (Pages 73 - 82)

PART 2 AGENDA

10 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006, AND THE FREEDOM OF INFORMATION ACT 2000

The Chairman to move that the Press and public be excluded during consideration of the items of business listed below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

Items of Business

Schedule 12A Description

11 EXEMPT MINUTES OF THE ENVIRONMENT PDS COMMITTEE MEETING HELD ON 7TH JULY 2015 (Pages 83 - 86)

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

12 GRAFFITI REMOVAL CONTRACT EXTENSION 2017-2019 (Pages 87 - 92)

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

ENVIRONMENT POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Minutes of the meeting held at 7.00 pm on 7 July 2015

Present:

Councillor William Huntington-Thresher (Chairman)
Councillor Sarah Phillips (Vice-Chairman)
Councillors Kevin Brooks, David Jefferys, Terence Nathan,
Angela Page, Chris Pierce, Catherine Rideout and
Melanie Stevens

Also Present:

Councillor Lydia Buttinger and Councillor Colin Smith

56 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS

Apologies for absence had been received from Cllr Samaris Huntington-Thresher.

57 DECLARATIONS OF INTEREST

Councillor William Huntington-Thresher declared an interest in item 6H on the agenda as he was nominated as a member of the Countryside Consultative Panel.

58 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING

No questions had been received for the Committee.

59 MINUTES OF THE ENVIRONMENT PDS COMMITTEE MEETING HELD ON 17TH MARCH 2015

RESOLVED that the minutes of the meeting held on 17th March 2015 (excluding exempt information) be confirmed.

60 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING

Questions had been received for oral reply from Councillor Kevin Brooks and from Simon Thackray, Chairman of the Barnmead Road Residents Association – these are set out in Appendix A to these minutes.

61 PRE-DECISION SCRUTINY OF REPORTS TO THE ENVIRONMENT PORTFOLIO HOLDER

The Committee scrutinised the following reports for decision by the Environment Portfolio Holder.

A) PROVISIONAL OUTTURN 2014/15
Report FSD15042

The provisional 2014/15 outturn position for the Environment Portfolio indicated an under-spend of £1.351m against a controllable budget of £33.48m, representing a 4.04% variation. Excluding carry forward sums of £618k, the under-spend reduced to £733k. Details of the variations were outlined in Report FSD15042 and its appendix.

For the three portfolio related projects within the Member Priority Initiatives, £902k had been spent to 31st March 2015 from a sum of £1.15m set aside for the portfolio related projects. This left a balance of £248k for the Support to Friends Groups project.

RESOLVED that the Portfolio Holder be recommended to:

(1) endorse the 2014/15 provisional outturn position for the Environment Portfolio;

(2) note the position in respect of the Environment projects within the Member Priority Initiatives programme; and

(3) approve draw-down of the following carry forward sums held in Central Contingency –

- **£558k for the three split-bodied waste vehicles**
- **£20k for the works required at the Keston Dam and**
- **£40k for the countryside and woodland improvement works.**

B) BUDGET MONITORING 2015/16
Report FSD15043

Members received the latest budget monitoring position for the Environment Portfolio. Based on expenditure and activity levels to 31st May 2015, the controllable budget for the Environment Portfolio was projected to be overspent by £404k at year-end.

Details were provided of projected spend for each relevant Environmental Services Division against latest approved budget. Background to the variations was also outlined, including commentary from the Executive Director concerning the budget position for Waste Services and the financial effect of legislative changes for parking enforcement by CCTV. There was money set aside in contingency for the reduction in parking enforcement

income, and further modelling of the impact of the changes was being carried out. The Portfolio budget would be expected to be balanced for future years.

RESOLVED that the Portfolio Holder be recommended to endorse the latest 2015/16 budget projection for the Environment Portfolio.

**C) ENVIRONMENT PORTFOLIO PLAN 2015/18 AND SCRUTINY OF
THE ENVIRONMENT PORTFOLIO HOLDER**
Report ES15038

The Committee considered the draft Environment Portfolio Plan for 2015/18. The report also contained, at Appendix 2, contract monitoring summaries for all the Portfolio's key contracts.

The Portfolio holder informed the Committee that it was important to build on the ethos of the Friends movement, particularly in areas where it was difficult to establish and maintain these groups. He recognised that each area was different, with different levels of buy-in from residents, but Cllr Lydia Buttinger, Executive Assistant for Environment, would be assisting him in looking at issues such as Snow Friends, tree pruning and street cleansing schedules, working with residents to find the optimal moments to sweep roads. He appealed to other members to come forward with ideas about how services could be improved.

Members of the Committee raised the following issues -

- Insurance for Street Friends' activities - The Portfolio Holder acknowledged that this could be a difficult area, but he called for people to be sensible and to empower themselves to improve their local environment.
- Pollution – A member asked whether the Council would risk being fined if pollution levels were excessive on some of the borough's busiest and most congested roads. The Portfolio Holder stated that the concerns had been overstated and that most of the borough had relatively clean air, although he accepted that the north west fringes of the borough might be more affected by pollution. He did not think that the Council could be fined, although the Mayor of London did risk a fine if his targets were not met.
- Parking at Railway Stations - Comments had been received from residents in Penge that increased charges were driving motorists away from small car parks near railway stations, such as at Kent House Station, resulting in a loss of revenue and an increase in parking in surrounding residential roads. The Portfolio Holder responded that he was aware of the concerns and charges could be reviewed if necessary.
- Estates with low levels of Recycling – The Portfolio Holder stated that officers were working hard to maximise recycling on estates where

there were difficulties with large numbers of flats and transient populations.

- Charges for commercial glass recycling – It was suggested that charges were discouraging publicans from recycling glasses. The Portfolio Holder responded that the Council's rates were competitive, and there were also a number of commercial providers in the market.
- Satisfaction Survey – The Portfolio Holder was asked whether, in view of the fact that no satisfaction survey had been carried out since 2010, he was confident that the Council was not missing any important concerns of residents. The Portfolio Holder responded that he acknowledged that the Council could always do better, but he considered that residents understood the Council's resource limitations.
- Road Safety – Asked what area of service gave him the most concern, the Portfolio Holder stated that although he was frustrated that roads and pavements did not look better, his main priority was road safety. He was encouraged that Bromley's policies had seen a reduction in casualties, although there had been a recent spate of serious accidents. He particularly mentioned the work done around schools and also cycling proficiency.
- Healthy Bromley – The Portfolio Holder offered to talk to the Chairman of the Health and Wellbeing Board about how health issues could be addressed through the use of Environmental Services managed assets such as Parks.
- Flytipping – The Portfolio Holder acknowledged local concerns about flytipping and stated that there was solid evidence of a national increase. He considered that a national crackdown was called for, and he had written to the Minister and the borough's M.P.s.

RESOLVED that the Portfolio Holder be recommended to:

(1) endorse the aims, outcomes, and measures set out in the draft 2015/18 Environment Portfolio Plan (Appendix 1 to Report ES15038), taking into consideration the agreed 2015/16 budget;

(2) endorse the Contract Monitoring Summaries (Appendix 2 to Report ES15038), produced to address Contract Procurement Rule 23.2 requiring the production of annual reports for contracts with a value above £500k.

**D) TRANSPORTATION, HIGHWAYS AND ENGINEERING
CONSULTANCY SERVICES CONTRACT - REVIEW OF SERVICE
PROPOSALS AND PROCUREMENT OPTIONS**
Report ES15048

Report ES15048 reviewed proposals for the future provision of externally provided Transportation, Highway and Engineering Consultancy Services.

TfL was in the process of providing the Professional Services Framework to replace its Engineering and Project Management Framework 2 (EPMF2) for accessing consultancy services. A framework enabled the main procurement tasks (OJEU, PQQ processes etc) to be performed by others, and with most work commissioned by mini-tender, tendered rates were often below framework standard hourly rates. Aecom was the current term provider for highway structures, multi storey car parks, and highway development work.

Officers had been satisfied with EPMF2 and were positive about the Professional Services Framework. Only organisations with relevant experience of working in an urban environment would qualify for the Framework, expected to be presented under a series of five Lots to encourage the employment of SMEs.

It was originally intended to continue with EPMF2 until its end date in November 2013; however, with a delay in replacement arrangements, TfL agreed with suppliers to extend EPMF2, to provide it time to tender Lots for the Professional Services Framework. Following the extension, the Council's Procurement Team advised against a further extension in using EPMF2 - EU Regulations normally limiting framework duration to four years. An interim arrangement through permissible direct negotiation with Aecom was therefore formalised by signed Waiver from 1st April 2015 to 31st October 2015 for work to a value of £90k. Should TfL remain unable to confirm a date for the availability of Lot 5 it was recommended that the arrangement be extended to at least 31st March 2016, and ideally to a time coinciding with award of the successor arrangements. The value of work to be undertaken to 31st March 2016 was likely to exceed the current waiver value, by up to a further £80k, and in accordance with Corporate Procurement Rule 13.1, the Portfolio Holder was asked to agree that the current interim arrangements with Aecom are extended not only in terms of duration but also in terms of allowing the procurement of work up to a total value of £170k.

When TfL's Professional Services Framework became available, officers would investigate viable options for the longer term provision of Transportation, Highways, and Engineering Consultancy Services.

RESOLVED that the Portfolio Holder be recommended to agree that:

(1) a further report be received comparing viable options for Transportation, Highways, and Engineering Consultancy Services, making recommendations for longer term provision of the service when TfL's Professional Services Framework becomes available; and

(2) the current contract with Aecom for the provision of Transportation, Highways and Engineering Consultancy Services be extended to a value of £170k and extended in duration until new arrangements are in place in accordance with (1) above.

E) LONDON PERMIT SCHEME FOR ROAD AND STREET WORKS
Report ES15051

Changes were needed to the London Permit Scheme (LoPS) for road and street works. The New Roads and Street Works Act 1991 and Traffic Management Act 2004 empowered the Council as Highway Authority to coordinate and monitor the works of statutory undertakers on the public highway. With Secretary of State approval, highway authorities operated a permit scheme under Part 3 of the Traffic Management Act to manage all road and street works. L B Bromley participated in the London Permit Scheme (LoPS), a common scheme, with each participating London Borough and TfL operating the scheme for its own road network, subject to normal cross boundary liaison and co-operation.

Under the Deregulation Act 2015, permit schemes would no longer require Secretary of State approval and Statutory Instrument to give them effect; the Act instead enabled authorities to approve their own schemes and vary or revoke existing schemes. A scheme previously having effect by virtue of a Statutory Instrument was, from 30th June 2015, to be treated as if it had been made by the highway authority and it was necessary for each local highway authority (permit authority) to make, vary, or revoke its permit scheme by order, to ensure that by 1st October 2015 the scheme complied with the Traffic Management Permit Scheme (England) Regulations 2007, as amended by the Traffic Management Permit Scheme (England) (Amendment) Regulations 2015.

However, the Amendment Regulations exempted existing permit schemes from undertaking most obligations which arose for new schemes (e.g. detailed stakeholder consultation) before the amendments came into effect (other than giving a four week notice period of the implementation date).

LoPS would need amendment to comply with the Amendment Regulations. To ensure LoPS remained a common scheme, each authority would need to make an order adopting the amended LoPS. Further changes were also necessary to ensure conformity with the Amendment Regulations/statutory guidance:

- amendment of LoPS to account for the National Permit Conditions set out in statutory guidance;
- amendment of the charges section to account for permit charge discount for works undertaken on traffic sensitive streets at non-traffic sensitive times on lower reinstatement category roads;
- amendment to the reporting and evaluation section to align with the new statutory requirement in the Amendment Regulations; and

- a need to review LoPS to remove references which are non-compliant with the Amendment Regulations (e.g. reference to the Secretary of State bringing the current version of LoPS into effect).

Following the changes, including the mandatory discount on permit fees for activities on traffic sensitive streets outside traffic sensitive times, it was anticipated that income from minor permit application fees might reduce by approximately £7k. During 2014/15, the total income to LoPS from fees charged for permits amounted to £793k.

L B Bromley would need to reapply to the appropriate person within its organisation for scheme approval (i.e. Chief Executive or other appropriate officer holding the necessary delegated authority). As a permit authority, L B Bromley would need to inform stakeholders of amendments to the scheme by providing an Order setting out the necessary changes.

RESOLVED that the Portfolio Holder be recommended to approve the proposed changes to the London Permit Scheme as outlined in Report ES15051.

F) PLAWSFIELD ROAD (PRIVATE STREET WORKS) - FIRST RESOLUTION
Report ES15036

A number of complaints had been received about the condition of Plawsfield Road, Beckenham, particularly its lack of continuous paved footway for safe public access to Kent House Station. As such, a first resolution was proposed under the Private Street Works Code (Highways Act 1980) to adopt and make up the Road.

Rather than recharge frontage owners for most of the works cost, it was intended to use TfL LIP funding and the following options and cost estimates (very indicative at this stage, particularly as the final proposals would have to take into account the conservation area status of the road) were proposed:

	Description of Proposal	Cost Estimate
Option 1	Making up both footways and the carriageway.	£294,492
Option 2	Making up both footways (but not the carriageway).	£101,423
Option 3	Making up just the eastern footway.	£49,203
Option 4	Making up just the western footway.	£53,136

As £80k had been obtained from TfL to make up and adopt part of the road, additional TfL funds would be sought to cover the whole road. Sufficient funding should be available to progress Option 2 before year end but should

Option 1 be preferred, the 2016/17 LIP funding proposal could include the carriageway works so they could be progressed next year.

Option 3 would provide pedestrian access to the station without a need for vehicle crossovers and Option 1 would improve vehicle access. For Options 1 or 2, works could be carried out in phases to meet the available budget.

Cllr Kevin Brooks, as a Penge and Cator ward councillor, supported works that would improve access to the station, but wanted all options to be considered and the Barnmead Residents Association to be closely involved in developing the proposals. Cllr Sarah Phillips added that many residents from Clock House ward supported improvements and she sought making up of both footways if possible.

RESOLVED that the Environment Portfolio Holder be recommended to:

(1) make a first resolution under S205 (i) of the Highways Act 1980 in respect of the carriageway as follows -

The Council do hereby declare that the carriageway and footways within the whole of Plawsfield Road (within the street junctions of Beckenham Road/Plawsfield Road terminating at Kent House Railway Station): is not sewered, levelled, paved, metalled, flagged, channelled, made good and lighted to its satisfaction, and therefore resolves to execute street works therein, under the provisions of the Private Street Works Code as set out in the Highway Act 1980.

Schedule of works

From the street junction Beckenham Road/Plawsfield Road to Kent House Station, as detailed in drawing number 11980-01.

(2) agree that all options should be included in a public consultation, which should include in particular the Barnmead Road Residents Association.

**G) FORDCROFT ROAD AND CROSS ROAD, ST MARY CRAY -
MAKING UP (PART)**
Report ES15052

Approval was sought for (i) the layout of footways in Fordcroft Road and Cross Road, St Mary Cray and (ii) a First Resolution under the Private Street Works Code to facilitate the making-up of parts of the roads in conjunction with adjacent development. This would enable the relevant parts of the footways to be adopted and thereafter maintained at public expense.

Outline planning permission was granted in March 2012 for residential development on the site of H Smith Engineers Ltd, Fordcroft Road, St Mary Cray. The development warranted the making-up of a footway in Fordcroft Road and in part of Cross Road to improve access to the site. The footways

were the subject of a S106 agreement and conditional to grant of planning permission and commencement of the development, the owners of the site had undertaken to complete the works specified in the agreement.

As the development site owners were to meet the full cost of the scheme no charges would fall to either the frontage owners or the Council. The cost of works for Fordcroft Road was estimated at £46k, and for Cross Road, the cost of works was estimated at £26k. On-going maintenance of the footways would be funded from the footway maintenance revenue budget.

Cllr Chris Pierce reported that ward councillors were fully supportive of the proposals.

RESOLVED that the Environment Portfolio Holder be recommended to:

(1) approve the layout for the footway on the southern side of Fordcroft Road as shown on Drawing No. 11966-01;

(2) make a First Resolution under s.205(1) of the Highways Act 1980 in respect of Fordcroft Road as follows –

The Council do hereby declare that the footway on the southern side of Fordcroft Road is not levelled, paved, metalled, flagged, made-good and lighted to its satisfaction and therefore resolve to execute street works therein, under the provisions of the Private Street Works Code, as set out in the Highways Act 1980.

Schedule of Works

From a point some 66m to the west of the junction of Fordcroft Road with Bridge Road, to the junction of Fordcroft Road with Bridge Road to the east, as more particularly shown on Drawing No. 11966-01.

(3) approve the layout for part of the footway on the eastern side of Cross Road as shown in Drawing No. 11967-01; and

(4) make a First Resolution under s.205(1) of the Highways Act 1980 in respect of Cross Road as follows –

The Council do hereby declare that the footway on the eastern side of part of Cross Road, Orpington is not levelled, paved, metalled, flagged and made-good to its satisfaction and therefore resolve to execute street works therein, under the provision of the Private Street Works Code as set out in the Highways Act 1980.

Schedule of works

From a point some 20m to the south of the junction of Cross Road with Poverest Road, to the junction of Cross Road with Poverest Road to the north, as more particularly shown on Drawing No. 11967-01.

H) APPOINTMENTS TO THE COUNTRYSIDE CONSULTATIVE PANEL AND THE LEISURE GARDENS AND ALLOTMENTS PANEL 2015/16

Report CSD15086

Members supported nominations to the Countryside Consultative Panel and the Leisure Gardens and Allotments Panel for 2015/16.

RESOLVED that the Portfolio Holder be recommended to confirm the following appointments:

(1) Councillors Julian Benington, Lydia Buttinger, Mary Cooke, Ian Dunn and William Huntington-Thresher be appointed to the Countryside Consultative Panel for 2015/16; and

(2) Councillors Vanessa Allen, Teresa Ball, Mary Cooke, Ellie Harmer and Michael Turner be appointed to the Leisure Gardens and Allotments Panel for 2015/16.

I) GATEWAY REPORT - PROPOSAL FOR THE TENDERING OF CONCESSIONS IN PARKS RECREATION GROUNDS AND GREENSPACE

Report ES15049

The report provided background information and proposals for seeking innovative and appropriate concessions within parks, recreation grounds and the broader greenspace within Bromley. The Authority possessed the largest number of parks, recreation grounds, and countryside and greenspace sites within London; including Crystal Palace Park – which was of regional significance. There were 157 other named locations which offered residents and the visiting public access to a variety of landscapes.

Many of these sites offered both active and passive traditional recreation pursuits aligned with conventional park infrastructure, and in more recent years many aspects have been exposed to private sector management and operation. Equally, the Council had engaged with the broader user base such as Friends groups and other interested parties with services being delivered through devolved management. Other than these orthodox activities, there was a lack of other concessions within the Borough's parks and greenspaces - many of which were close to housing, good transport facilities with some even have existing car parks and other relevant infrastructure.

To stimulate interest in the market it was therefore proposed, in line with the Council's Procurement process, to invite expressions of interest from 3rd parties for significant concession type arrangements via a Pricing Prior Information Notice (PIN) placed within the Official Journal of the European Union (OJEU) by the Authority, (OJEU), followed by an EU compliant contracting process for a service concession type arrangement.

Prospective tenderers would initially be required to set out the broad concept of their proposals, preferred site location/s and proposed service arrangements for the delivery of the concession. The likely period would be 5+5 years but others could be longer and it was expected that the lease/contracting arrangements would be based on transferring full operational risk/cost to the service provider. Proposals would be considered and presented to members for further consideration via the appropriate decision making process.

Members considered that the proposals should be pursued, whilst ensuring that the ambience of the parks was not adversely affected. It was also likely that Friends Groups would be supportive, and Cllr David Jefferys, as Chairman of the Health and Wellbeing Board, saw this as an opportunity to encourage healthy activities.

RESOLVED that the details of the proposed tender process and timescale outlined within this report be noted and the Portfolio Holder for Environment be recommended to approve the proposed tender process and authorise officers to undertake the tendering process.

62 PRE-DECISION SCRUTINY OF REPORTS TO THE EXECUTIVE

A) LEAD LOCAL FLOOD AUTHORITY UPDATE AND GRANT DRAW-DOWN

Report ES15041

The report updated Members on the Council's role as the Lead Local Flood Authority (LLFA), including the latest changes in responsibilities, and sought approval of the Local Flood Risk Strategy and Action Plan. It also reviewed the authority's response to the 2014 groundwater flooding issue, and sought agreement from the Executive to release dedicated Central Contingency funding of £213k to ensure the Council met its statutory duties as the Lead Local Flood Authority.

It was confirmed that the expenditure proposed was fully funded from a grant from DEFRA, but future funding was unknown.

RESOLVED that

(1) The Environment Portfolio Holder be recommended to approve the Local Flood Risk Strategy and associated Action Plan and the LLFA future works programme.

(2) The Executive be recommended to release £213k from the central contingency budget to implement the proposals detailed in the report.

**63 FORWARD WORK PROGRAMME, MATTERS ARISING FROM
PREVIOUS MEETINGS, AND CONTRACTS REGISTER**
Report ES15037

The Committee considered its work programme, progress on previous requests by the Committee and a summary of current contracts.

At its meeting on 17th March 2015, the Committee, in considering the proposal to vary the Grounds Maintenance contract to provide a wholly managed service, decided to establish a Working Group to consider quarterly performance data for the contract. This would comprise Councillors William Huntington-Thresher, Sarah Phillips, Catherine Rideout and Melanie Stevens.

It was also proposed that a Budget Pressures Working Group would be set up to consider the potential to reduce projected budget increases across the Portfolio – issues such as waste tonnages, parking enforcement and fly-tipping. This would comprise Councillors Kevin Brooks, Sarah Phillips, David Jefferys and Angela Page

A member commented that the agenda for the Committee's November meeting appeared to be fairly light. However, it was likely that further issues would be added to this agenda. The Chairman drew attention to the opportunity to scrutinise an external organisation at the January meeting. This could possibly be the reactive or planned street maintenance contractors, with the contracts due for renewal in June 2017 – he would discuss this with officers. A member also suggested looking at the performance of Fix My Streets and the work it generated – this could possibly be looked at by the Budget Pressures Working Group.

RESOLVED that

(1) The forward work programme, the update on progress with previous Committee requests and the summary of contracts within the Environment Portfolio.

(2) A Grounds Maintenance Performance Management Working Group and a Budget Pressures Working Group be established, with membership as set out above.

**64 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE
LOCAL GOVERNMENT (ACCESS TO INFORMATION)
(VARIATION) ORDER 2006, AND THE FREEDOM OF
INFORMATION ACT 2000**

RESOLVED that the Press and public be excluded during consideration of the items of business referred to below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

**The following summaries
refer to matters
involving exempt information**

**65 EXEMPT MINUTES OF THE ENVIRONMENT PDS COMMITTEE
MEETING HELD ON 17TH MARCH 2015**

The Committee confirmed the exempt minutes of the meeting held on 17th March 2015.

**66 PRE-DECISION SCRUTINY OF PART 2 REPORTS TO THE
EXECUTIVE**

The Committee scrutinised the following reports on matters for decision by the Executive.

A) STREET WORKS INSPECTION CONTRACT EXTENSION

The Committee supported a proposal to extend the existing street works inspection contract.

**B) CONTRACT FOR STREET ENVIRONMENT - STREET
CLEANING CONTRACT EXTENSION OPTION**

The Committee considered options for the extension of the street cleaning contract.

**67 PRE-DECISION SCRUTINY OF PART 2 REPORTS TO THE
PORTFOLIO HOLDER**

The Committee scrutinised the following proposed decision by the Environment Portfolio Holder.

**A) PROCUREMENT OF FLEET CARS AND LIGHT COMMERCIAL
VEHICLES**

The Committee considered procurement options for renewal of the Council's allocated car and light commercial vehicle fleet and supported the proposed arrangements.

The Meeting ended at 9.22 pm

Chairman

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ENVIRONMENT PDS COMMITTEE

7th July 2015

5. QUESTIONS TO THE ENVIRONMENT PORTFOLIO HOLDER

(1) From Cllr Kevin Brooks

It has been reported to me that on the afternoon of Thursday 25 June, sewage pipes were pouring waste into buckets on the 3rd Floor of the Central Library building where the Children's and Families staff work. This was due to the public toilets in the park being closed and the hall toilets on Floor 4 being made into "community toilets" which apparently couldn't cope with the use they were getting. Due to vandalism, these toilets haven't been open for a complete day since the scheme started.

As school visits were taking place on Thursday, there were several complaints from teachers and parents.

Can the PH please report on what action has been or will be taken to address this problem? Would he also be prepared to consider re-opening the toilets in the park if the problems outlined above persist?

Reply:

It is true to say that there has been a recent blockage and some damage caused at Central Library which is currently being repaired.

Rather than re-open the Toilets in the park, additional Community Toilet partners will be sought if the current capacity issues at the library are confirmed and substantiated as being permanent.

Supplementary Question:

Councillor Brooks remarked that the Community Toilet scheme was still in embryonic stage in Penge, and asked the Portfolio Holder what plans he had to ensure that services did not suffer in the transition to the new arrangements, and what was being done to keep businesses on-side and encourage new partners.

Reply:

The Portfolio Holder recognised that the scheme did not have complete support, and that financial necessity rather than choice had driven the proposals, but there was evidence that the scheme was strongly supported and that criticism had been limited. The community toilets were secure, safer, better presented, resulted in less fear of crime, gave wider geographical coverage and could help attract custom to local businesses. There had not been any need to seek new partners as yet, but this would be done if necessary, and there were indications that more and more businesses were becoming interested in participating.

(2) From Simon Thackray, Chairman, Barnmead Road Residents Association

LB Bromley is well aware of the ownership of the road and how to contact us. Why were we, both as residents in the road and also the owners of the road, not consulted earlier in this process?

Reply:

This report is a first resolution report, which seeks authority from myself as the relevant Portfolio Holder for officers to explore the possible making up and adoption of the street or parts thereof. It is therefore the *preliminary* stage, prior to any public consultation, albeit I am aware that Officers have already discussed this matter with you informally.

Supplementary Question:

Mr Thackray drew attention to the letter dated 30th June to councillors, and stated that residents had not been consulted and had known anything about the proposals until the previous Monday. This was disappointing as the Council and the residents association had worked closely last year to bring in the parking scheme. He stated that the report was incorrect on some key points, and that residents wanted the matter to be deferred until September so that they could be consulted and the report corrected.

Reply:

The Portfolio Holder responded that he was content for the first part of the process to go ahead, as this would open up consultation and would not commit anyone to any particular outcome. He wanted to hear views on which option, if any, should be pursued, but he did hope that the route to the station could be improved as pedestrians did risk getting soaked in wet weather.

(3) From Simon Thackray, Chairman, Barnmead Road Residents Association

The report refers to “a long history of complaints” about the condition of the road. Please provide details of these complaints and explain why they have not been passed on to us. In recent years, we have only received one emailed complaint from an individual who was given our details by LB Bromley when she contacted the Council.

Reply:

The Council receives phone calls and emails from people walking to Kent House Station who have at times found the footways to be very difficult to negotiate, as large puddles can be present.

Officers will look at their records to see what details might have been retained and will pass on any information that can be released, mindful of any data protection constraints.

Supplementary Question:

Mr Thackray stated that the complaints were a mystery – he was not aware of any. He sought assurances that any scheme implemented would be sympathetic towards the Article 4 Direction covering these roads.

Reply:

The Portfolio Holder gave his assurance that the Council took planning designations very seriously, that the planning situation would be taken into account and that the Council would seek to follow what residents wanted.

(4) From Simon Thackray, Chairman, Barnmead Road Residents Association

We understand that a metalled road is necessary to designate parking bays for which charging can be made. The report makes no mention of any proposals in relation to parking and/or attempting to charge for parking in Plawfield Road. Please confirm LB Bromley's intentions in relation to parking in Plawfield Road.

Reply:

The Portfolio Holder accepted that there might be differing views about whether parking could be provided in Plawfield Road, but he believed that there was a case and this should be considered. However, at this stage there were no plans or proposals. He stated that he had worked closely with residents and ward councillors in the area in the past and he hoped that the matter could be taken forward positively.

Supplementary Question:

Mr Thackray remarked that there was already some permitted parking in Plawfield Road, but there was concern that if charges were to be introduced tarmacked bays would need to be laid out. He asked the Portfolio Holder if he recognised that this would conflict with the Article 4 Direction.

Reply:

The Portfolio Holder responded that he was aware that any proposals would have to be implemented sensitively and in conjunction with residents.

(5) From Mr Colin Willetts (for written reply)

Could the Portfolio Holder tell us how negotiations are proceeding in terms of 'when' will the removal of waste begin at the former W4F site in Cornwall Drive?

Reply:

Whilst the legal process remains incredibly frustrating and slow, the current impasse ultimately remains in the hands of the Environment Agency and the landowner to determine between themselves.

The current position remains that the Environment Agency served a Notice under section 59 of the Environment Act 1990 on the land owner on 8th April 2015, requiring them to reduce the remaining stock to 5,500 tonnes by 10th August 2015 or face the prospect of the Agency doing so themselves and pursuing all associated costs through any means possible.

Whether it remains possible for the owner to achieve this financially, or indeed whether they are minded to do so at all or instead challenge the EA through the Courts, still remains to be seen; we will hopefully know and I am cautiously optimistic that we will discover which, before that date is reached.

It remains impossible to predict with any certainty when the site will finally be cleared, or who will pay for it, until the outcome of the process described above has run its course.

Report No.
FSD15054

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: ENVIRONMENT PORTFOLIO HOLDER

Date: For pre-decision scrutiny by the Environment PDS Committee on 30th September 2015

Decision Type: Non-Urgent Executive Non-Key

Title: CAPITAL PROGRAMME MONITORING - 1ST QUARTER 2015/16

Contact Officer: Martin Reeves, Principal Accountant (Technical & Control)
Tel: 020 8313 4291 E-mail: martin.reeves@bromley.gov.uk

Chief Officer: Director of Finance

Ward: All

1. Reason for report

On 15th July 2015, the Executive received the 1st quarterly capital monitoring report for 2015/16 and agreed a revised Capital Programme for the four year period 2015/16 to 2018/19. The report also covered any detailed issues relating to the 2014/15 Capital Programme outturn, which had been reported in summary form to the June meeting of the Executive. This report highlights in paragraphs 3.1 to 3.7 changes agreed by the Executive in respect of the Capital Programme for the Environment Portfolio. The revised programme for this portfolio is set out in Appendix A, detailed comments on scheme progress as at the end of the first quarter of 2015/16 are shown in Appendix B and details of the 2014/15 outturn are included in Appendix C.

2. **RECOMMENDATION(S)**

The Portfolio Holder is asked to note and confirm the changes agreed by the Executive in July.

Corporate Policy

1. Policy Status: Existing Policy: Capital Programme monitoring and review is part of the planning and review process for all services. Capital schemes help to maintain and improve the quality of life in the borough. Affective asset management planning (AMP) is a crucial corporate activity if a local authority is to achieve its corporate and service aims and objectives and deliver its services. The Council continuously reviews its property assets and service users are regularly asked to justify their continued use of the property. For each of our portfolios and service priorities, we review our main aims and outcomes through the AMP process and identify those that require the use of capital assets. Our primary concern is to ensure that capital investment provides value for money and matches the Council's overall priorities as set out in the Community Plan and in "Building a Better Bromley".
 2. BBB Priority: Excellent Council
-

Financial

1. Cost of proposal: Total increase of £2.6m over the 4 years 2015/16 to 2018/19, mainly due to rephasing from 2014/15.
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Capital Programme
 4. Total current budget for this head: £22.8m for the Environment Portfolio over four years 2015/16 to 2018/19
 5. Source of funding: Capital grants, capital receipts and earmarked revenue contributions
-

Staff

1. Number of staff (current and additional): 1 fte
 2. If from existing staff resources, number of staff hours: 36 hours per week
-

Legal

1. Legal Requirement: Non-Statutory - Government Guidance
 2. Call-in: Not Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): N/A
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

Capital Monitoring – variations agreed by the Executive on 15th July 2015

3.1 A revised Capital Programme was approved by the Executive in July, following final outturn figures for 2014/15 and a detailed monitoring exercise carried out after the 1st quarter of 2015/16. The base position was the revised programme approved by the Executive on 11th February 2015, as amended by variations approved at subsequent Executive meetings. All changes on schemes in the Environment Programme are itemised in the table below and further details are included in paragraphs 3.2 to 3.7. The revised Programme for the Environment Portfolio is attached as Appendix A. Appendix B shows actual spend against budget in the first quarter of 2015/16 with detailed comments on individual schemes and Appendix C includes details of the final outturn in 2014/15.

	2015/16	2016/17	2017/18	2018/19	TOTAL
	£000	£000	£000	£000	2015/16 to 2018/19 £000
Programme approved by Executive 11/02/15	5,693	6,433	4,100	4,010	20,236
<u>Variations approved by Executive 15/07/15</u>					
Gosshill Road – Private Street Works (see para 3.2)	289	0	0	0	289
Orpington Railway Station (see para 3.3)	130	0	0	0	130
Reduction in TfL funding for Highway schemes (see para 3.4)	-220	0	0	0	-220
Section 106 receipts from developers (see para 3.5)	6	0	0	0	6
Net underspend in 14/15 rephased into 15/16 (see para 3.6)	2,399	0	0	0	2,399
Rephasing from 15/16 to 16/17 (see para 3.7)	-36	36	0	0	0
Total Amendment to the Capital Programme	2,568	36	0	0	2,604
Total Revised Environment Programme	8,261	6,469	4,100	4,010	22,840

3.2 Gosshill Road, Chislehurst – Private Street Works (£289k increase in 2015/16)

On 1st July 2014, the Environment Portfolio Holder received the first resolution report regarding the use and condition of Gosshill Road, Chislehurst (under the Private Street Works code). The estimated cost of the implementation works is £289k of which £209k is funded from S106 receipts and £80k is funded from the TfL budget for Public Transport Interchange and Access. This was agreed by the Portfolio Holder in the second resolution report to the Environment PDS Committee on 23rd September 2014. In July 2015, the Executive approved the inclusion of the Gosshill Road scheme in the Capital Programme.

3.3 Orpington Railway Station – Improved Access and Bus stop Enhancement (£130k increase in 2015/16)

On 4th November 2014, the Environment Portfolio Holder approved the allocation of £80k of S106 monies towards access and bus stop improvements as part of the Orpington railway station car park and forecourt scheme. The estimated implementation cost of the proposal is £130k and the remaining £50k is funded from the TfL allocation for Public Transport Interchange and Access. In July 2015, the Executive approved the inclusion of the Orpington Railway Station scheme in the Capital Programme.

3.4 Transport for London (TfL) – Revised Support for Highway Schemes (£220k reduction in 2015/16)

Provision for transport schemes to be 100% funded by TfL was originally included in the Capital Programme 2015/16 to 2018/19 on the basis of the bid in our Borough Spending Plan (BSP). Notification of an overall reduction of £220k in 2015/16 was reported to the Executive in July and the Capital Programme was reduced accordingly. Grant allocations from TfL change frequently and any further variations will be reported in subsequent capital monitoring reports.

3.5 Section 106 receipts (uncommitted balance) – (net £6k increase in 2015/16)

In previous years, the Capital Programme budget for Section 106 receipts has been adjusted as and when new spending plans receive approval. In July, the Executive agreed that, in future the Capital Programme budget should agree with the total of S106 receipts available to fund expenditure. The total approved S106 budgets for Environment Capital Programme are illustrated in the table below.

	Total Approved S106 Budget £000	Actuals upto FY14/15 £000	Budget FY15/16 £000
Gosshill Road (see para. 3.2)	209	0	209
Orpington Railway Station (see para. 3.3)	80	0	80
Uncommitted balance (as at May 2015)	6	0	6
Highways Total	295	0	295

3.6 Net underspendings in 2014/15 re-phased into 2015/16

The 2014/15 Capital Outturn was reported to the Executive on 10th June 2015. The final capital outturn for the year for Environment Portfolio schemes was £7,791k compared to a revised budget of £9,985k approved by the Executive in February, an underspend of £2,194k. This was mainly due to underspend of £1,149k on Traffic and Highways schemes fully funded by Transport for London (against a budget of £4.6m) and of £1,035k on the Street Lighting scheme. An early warning of a £1.0m underspend on the latter was reported to the Environment PDS Committee on 17th March 2015. After allowing for minor adjustments, a total of £2,399k was re-phased into 2015/16. Details of the 2014/15 outturn for this Portfolio are set out in Appendix C.

3.7 Schemes re-phased from 2015/16 into 2016/17

As part of the 1st quarter monitoring exercise, £36k has been re-phased from 2015/16 into 2016/17 to reflect revised estimates of when expenditure on the Winter Maintenance - Gritter replacement scheme is likely to be incurred. This has no overall impact on the total approved estimate for the capital programme. Further details and comments on all schemes in the programme are provided in Appendix B.

Post-Completion Reports

3.8 Under approved Capital Programme procedures, capital schemes should be subject to a post-completion review within one year of completion. After major slippage of expenditure in recent years, Members confirmed the importance of these as part of the overall capital monitoring

framework. These reviews should compare actual expenditure against budget and evaluate the achievement of the scheme’s non-financial objectives. Post-completion reports on the following two Environment Portfolio scheme are due to be submitted in 2015/16. This quarterly report will monitor the future position and will highlight any further reports required.

- The Hill Car Park – strengthening works
- Bromley Town Centre – increased parking capacity

4. POLICY IMPLICATIONS

4.1 Capital Programme monitoring and review is part of the planning and review process for all services.

5. FINANCIAL IMPLICATIONS

5.1 These were reported in full to the Executive on 15th July 2015. Changes agreed by the Executive for the Environment Portfolio Capital Programme are set out in the table in paragraph 3.1.

Non-Applicable Sections:	Legal and Personnel Implications
Background Documents: (Access via Contact Officer)	Approved Capital Programme (Executive 11/02/15). Capital Outturn report (Executive 10/06/15) and Q1 monitoring report (Executive 15/07/15).

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ENVIRONMENT PORTFOLIO - APPROVED CAPITAL PROGRAMME 15th JULY 2015									
Capital Scheme/Project	Total Approved Estimate	Actual to 31.03.15	Estimate 2015/16	Estimate 2016/17	Estimate 2017/18	Estimate 2018/19	Responsible Officer	Remarks	
	£'000's	£'000's	£'000's	£'000's	£'000's	£'000's			
SCHEMES FULLY FUNDED BY TRANSPORT FOR LONDON	12,000	0	0	4,000	4,000	4,000			
TFL - Borough Support	204	204	0	0	0	0	Angus Culverwell	100% TfL funding, based on Borough Spending Plan submission to TfL and will only proceed if 100% funding is agreed by TfL. The Capital Programme will be adjusted to reflect revised TfL approvals as these are received.	
Cycling on Greenways	516	516	0	0	0	0	Angus Culverwell		
Borough Transport Priorities (not allocated)	34	2	32	0	0	0	Angus Culverwell		
Chislehurst Road Bridge replacement	3,994	3,994	0	0	0	0	Paul Redman		
Biking Boroughs	491	413	78	0	0	0	Angus Culverwell		
TFL - New funding streams									
Maintenance	6,440	5,353	1,087	0	0	0	Angus Culverwell		
LIP Formula Funding	10,347	7,014	3,333	0	0	0	Garry Warner/Angus Culverwell		
Bus Stop Improvement works	60	5	55	0	0	0	Angus Culverwell		
Widmore Road - BNV	366	0	366	0	0	0	Garry Warner		
TOTAL SCHEMES FULLY FUNDED BY TRANSPORT FOR LONDON	34,452	17,501	4,951	4,000	4,000	4,000			
OTHER									
Winter maintenance - gritter replacement	1,210	814	90	216	90	0	Paul Chilton		
Orpington Public Realm Improvements	2,200	2,151	49	0	0	0	Garry Warner	£1.2m TfL funding	
Beckenham Town Centre improvements	3,257	101	913	2,243	0	0	Kevin Munnely	Executive 16/10/13. £2,345k TfL funding; £150k Members' Initiative reserve	
Gosshill Road Chislehurst - Private Street Works	289	0	289	0	0	0	Malcolm Harris	Funded from TfL £80k and S106 £209k	
Orpington Railway Station - Access & Bus stop enhancement	130	0	130	0	0	0	Malcolm Harris	Funded from TfL £50k and S106 £80k	
Depots - stand by generators	120	38	82	0	0	0	Paul Chilton		
The Woodland Improvements Programme	126	57	69	0	0	0	Robert Schembri	Approved by Executive 02/04/14	
SEELS street lighting project	864	864	0	0	0	0	Garry Warner	100% external funding (Salix)	
Street Lighting Invest to Save Initiative	8,507	6,872	1,635	0	0	0	Garry Warner	Funded by Invest to Save Fund (Executive 28/11/12)	
Feasibility Studies	40	0	10	10	10	10	Claire Martin		
S106 - Highways (unallocated)	6	0	6	0	0	0	Claire Martin		
TOTAL OTHER	16,749	10,897	3,273	2,469	100	10			
CAR PARKING									
The Hill Multi-Storey Car Park - strengthening works	232	222	10	0	0	0	Paul Redman	Approved by Executive 29/09/10	
Bromley Town Centre - increased parking capacity	420	393	27	0	0	0	Paul Redman	Approved by Executive 23/05/12	
TOTAL CAR PARKING	652	615	37	0	0	0			
TOTAL ENVIRONMENT PORTFOLIO	51,853	29,013	8,261	6,469	4,100	4,010			

ENVIRONMENT PORTFOLIO - APPROVED CAPITAL PROGRAMME 2015/16 - 1ST QUARTER MONITORING					
Capital Scheme/Project	1st QUARTER 2015/16				Responsible Officer Comments
	Actual to 31.03.15	Approved Estimate Feb 2015	Actual to 28.07.15	Revised Estimate Jul 2015	
	£'000's	£'000's	£'000's	£'000's	
SCHEMES FULLY FUNDED BY TRANSPORT FOR LONDON	0	4,000	0	0	Reallocated across named schemes below; £220k overall reduction following TfL revised grant allocations
TfL - Borough Support	204	0	0	0	
Cycling on Greenways	516	0	0	0	
Borough Transport Priorities (not allocated)	2	0	33	32	TfL funding allocated to individual scheme
Chislehurst Road Bridge replacement	3,994	0	0	0	
Biking Boroughs	413	0	10	78	TfL funding allocated to individual scheme
TfL - New funding streams					
Maintenance	5,353	0	-1	1,087	TfL funding allocated to individual scheme
LIP Formula Funding	7,014	0	365	3,333	TfL funding allocated to individual scheme
Bus Stop Improvement works	5	0	5	55	TfL funding allocated to individual scheme
Widmore Road - BNV	0	0	10	366	TfL funding allocated to individual scheme
TOTAL SCHEMES FULLY FUNDED BY TRANSPORT FOR LONDON	17,501	4,000	422	4,951	
OTHER					
Winter maintenance - gritter replacement	814	124	0	90	Following a condition review of the winter maintenance fleet and associated equipment at the end of the 14/15 winter season, replacements will be rephased into following years, with the consent of the Head of Highways. For Qtr 1 monitoring, we rephased £36k into 16/17
Orpington Public Realm Improvements	2,151	0	0	49	Balance of funding being utilised for minor redesigns to scheme. Works are due to be completed during the summer holidays (Q2 15/16)
Beckenham Town Centre improvements	101	850	-8	913	Design and Development for TfL Major Improvement Initiative. Design and Development costs funded by TfL. Traffic modelling brief is out to tender and other survey work is ongoing. The Project follows on from Beckenham TC improvements delivered by the Council.
Gosshill Road Chislehurst - Private Street Works	0	0	15	289	Approved Executive 15/07/15 - (Under Private Street Works Code) £209k funded from S106 and £80k funded from TfL budget for Public Transport Interchange and Access.
Orpington Railway Station - Access & Bus stop enhancement	0	0	0	130	Approved Executive 15/07/15 - Bus stop improvement as part of the Orpington railway station car park and forecourt scheme. £80k funded from S106 and £50k funded from TfL budget for Public Transport Interchange and Access.
Depots - stand by generators	38	60	0	82	Engaging with manufacturers and suppliers regarding options and technical specifications. Detailed investigative and enabling works are required, this means possible power outages at various intervals, which has to be coordinated between the various service user groups and may not meet the planned time scale proposed.
The Woodland Improvements Programme	57	49	66	69	£126k grant offered by Forestry Commission (Executive 02/04/14). A claim for £72k to the Forestry Commission was submitted and processed in April 2015 for work delivered in 14/15 programme. There is still outstanding path works to complete which has been held up, due to procurement procedures. A way forward had been agreed and we envisage that works will commence shortly. A mechanism for delivering 15-16 work still needs to be agreed between LB Bromley and The Landscape Group (TLG)
SEELS street lighting project	864	0	0	0	100% external funding (Salix)
Street Lighting Invest to Save Initiative	6,872	600	684	1,635	Funded by Invest to Save Fund (Executive 28/11/12) - Report presented to Executive 15/10/14 to amend the project in replacing fewer lamp columns and convert more lanterns. Additional connections are being passed to UKPN as a result of a previously unknown interconnected network. Early warning was put in Qtr 3 PDS report on 17/03/15 for £1m underspend in 14/15. The latest programme for the street lighting project shows that all installation works will be complete by mid-July 15, so final accounts should be cleared by the end of August 15.
Feasibility Studies	0	10	0	10	
S106 - Highways (unallocated)	0	0	0	6	
TOTAL OTHER	10,897	1,693	757	3,273	
CAR PARKING					
The Hill Multi-Storey Car Park - strengthening works	222	0	0	10	Scheme near completion.
Bromley Town Centre - increased parking capacity	393	0	11	27	Additional £60k from TfL. Scheme near completion.
TOTAL CAR PARKING	615	0	11	37	
TOTAL ENVIRONMENT PORTFOLIO	29,013	5,693	1,190	8,261	

ENVIRONMENT PORTFOLIO - CAPITAL PROGRAMME OUTTURN 2014/15					
Capital Scheme/Project	2014/15 OUTTURN				Comments / action taken
	Actual to 31.03.14 £'000's	Approved Estimate Feb 2015 £'000's	Final Outturn £'000's	Variation (under- spend '-') £'000's	
SCHEMES FULLY FUNDED BY TRANSPORT FOR LONDON					
TFL - Borough Support	164	0	0	0	
Cycling on Greenways	401	17	98	81	No adjustment to 2015/16 budget
Borough Transport Priorities (not allocated)	247	100	2	-98	Allocation of TfL funding has changed across TfL scheme. Net £32k was rephased into 2015/16
Chislehurst Road Bridge replacement	3,994	0	-1	-1	Scheme finished
Biking Boroughs	236	167	177	10	Allocation of TfL funding has changed across TfL scheme. Net £78k was rephased into 2015/16
Bus Stop Improvement works	0	80	5	-75	Allocation of TfL funding has changed across TfL scheme. Net £55k was rephased into 2015/16
Maintenance	3,629	1,807	1,724	-83	2014/15 underspend rephased into 2015/16
LIP Formula Funding	5,567	2,430	1,447	-983	2014/15 underspend rephased into 2015/16
Borough Cycling Programme	2	0	0	0	
Schools programme	52	0	0	0	
TOTAL SCHEMES FULLY FUNDED BY TRANSPORT FOR LONDON	14,292	4,601	3,452	-1,149	
OTHER					
Winter maintenance - gritter replacement	802	14	12	-2	2014/15 underspend rephased into 2015/16
Orpington Public Realm Improvements	2,145	55	6	-49	2014/15 underspend rephased into 2015/16
Beckenham Town Centre improvements	0	164	101	-63	2014/15 underspend rephased into 2015/16
Depots - stand by generators	0	60	38	-22	2014/15 underspend rephased into 2015/16
The Woodland Improvements Programme	0	77	57	-20	2014/15 underspend rephased into 2015/16
SEELS street lighting project	731	0	133	133	No adjustment to 2015/16 budget
Street Lighting Invest to Save Initiative	2,934	4,973	3,938	-1,035	2014/15 underspend rephased into 2015/16
Feasibility Studies	0	10		-10	No adjustment to 2015/16 budget
TOTAL OTHER	6,612	5,353	4,285	-1,068	
CAR PARKING					
The Hill Multi-Storey Car Park - strengthening works	222	10	0	-10	2014/15 underspend rephased into 2015/16
Bromley Town Centre - increased parking capacity	339	21	54	33	2014/15 overspend rephased into 2015/16
TOTAL CAR PARKING	561	31	54	23	
TOTAL ENVIRONMENT PORTFOLIO	21,465	9,985	7,791	-2,194	#
# £2,399k of total net underspend rephased into 2014/15					

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Report No.
ES15060

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Environment Portfolio Holder

For Pre-Decision Scrutiny by the Environment PDS committee on:

Date: 30th September 2015

Decision Type: Non-Urgent Executive Non-Key

Title: TFL FUNDED WORK PROGRAMME FOR 2016/17

Contact Officer: Caroline Dubarbier, Transport Planning Manager (Acting), Transport & Highways. E-mail: caroline.dubarbier@bromley.gov.uk, Tel: 0208 313 7641.

Chief Officer: Nigel Davies, Executive Director of Environment & Community Services

Ward: All Wards

1. Reason for report

- 1.1. Bromley's allocation from Transport for London (TfL) for 2016/17 will be £2.482 million. Ring-fenced funding will also be available to support a number of other programmes including Local Transport Priorities, Principal Road Maintenance, Bridges & Structures, Beckenham Town Centre major scheme, and the Borough Cycling Programme.
 - 1.2. This report details officer proposals for how the allocated funding for 2016/17 will be spent in order to submit a more detailed list of schemes for 2016/17 to TfL on 9 October 2015.
 - 1.3. This report therefore seeks approval to progress the recommended list of schemes. All schemes will be subject to normal consultation with residents and ward members and decision by the Portfolio Holder.
-

2. RECOMMENDATIONS

The Environment Portfolio Holder is recommended to agree that:

- 2.1. The programme of schemes for 2016/17 contained in Enclosure 1 be approved for submission to Transport for London; and,
- 2.2. The Executive Director of Environment and Community Services, in consultation with the Portfolio Holder, be authorised to make post-submission changes to the programme to reflect necessary changes to priority, potential delays to implementation following detailed design and consultation, or other unforeseen events.

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Quality Environment, Safer Bromley, Vibrant, Thriving Town Centres.
-

Financial

1. Cost of proposal: Estimated Cost: £3.696m plus funding for major schemes and bridges and structures yet to be confirmed.
 2. Ongoing costs: Non-Recurring Cost.
 3. Budget head/performance centre: Capital Programme - TfL funded schemes.
 4. Total current budget for this head: £3.696m plus funding for major schemes and bridges and structures yet to be confirmed.
 5. Source of funding: Transport for London allocation for 2016/17.
-

Staff

1. Number of staff (current and additional): 34 FTE.
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: Statutory Requirement: The Council is not required to spend any or all of the funds allocated, although there is a requirement under the GLA Act 1999 for the Council to implement its Local Implementation Plan (LIP).
 2. Call-in: Applicable.
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): All residents, businesses and visitors.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable.
2. Summary of Ward Councillors comments: Not Applicable.

The approval of the recommended list for submission to TfL does not imply the approval of any scheme for implementation. All schemes will be subject to consultation and Member approval in the usual way.

3. COMMENTARY

- 3.1. Eligibility for TfL funding is authorised through the Council having an approved Local Implementation Plan (LIP) which sets out how the Council intends to implement the Mayor's Transport Strategy. The Council's LIP was approved on behalf of the Mayor of London on 9 January 2012. A revised LIP with a new Delivery Plan for 2014/15 – 2016/17 and updated Performance Monitoring Plan was approved by the Portfolio Holder on 21 October 2013 and submitted to TfL.
- 3.2. Boroughs receive two types of funding from TfL for local transport investment: formula-based and non-formula based funding. Formula-based funding is determined by a formula in line with achievement of the 2010 Mayor's Transport Strategy objectives and outcomes. The formula assesses need based on four key transport themes – public transport; road safety; congestion & environment; and accessibility – and the indicators used reflect the scale of the borough and its transport demand/network, as well as policy outcomes and severity of transport problems. Non-formula based funding from TfL is ring-fenced funding to support a number of other programmes. This support is based either on a London-wide assessment of need; or is the result of successful bids to one-off programmes.
- 3.3. Whilst projects and programmes funded must be demonstrably in line with the Mayor of London's transport objectives and meet other requirements concerned with the proper use of funds, it is largely for boroughs to determine how the formula-allocated money be spent. The formula allocation is not a grant, and funds must be drawn down as work is completed.
- 3.4. Boroughs are required to submit a proposed list of 2016/17 schemes, consistent with their LIPs and allocations, to TfL by 9 October 2015. Enclosure 1 sets out a recommended full programme of formula-funded projects for 2016/17.
- 3.5. Bromley's allocation for 2015/16 and indicative allocation for 2016/17 is as follows:

Programme	2015/16 Allocation £000	2016/17 Allocation £000
Corridors, Neighbourhoods and Supporting Measures	2,400	2,482
Principal Road Maintenance (PRM)	1,019	946
Local Transport Priorities	100	100
Bridge Strengthening	115	TBC
Major Schemes	136	TBC
Borough Cycling Programme	158.5	167.7
TOTAL	3,928.5	3,695.7

- 3.6. The London-wide needs-based programmes are Principal Road Maintenance and Bridges & Structures, while the Council's one-off current projects are: Beckenham Town Centre (funded by TfL's Major Schemes programme); and the Borough Cycling Programme, a funding stream to support the Mayor's Cycling Vision. Bromley also receives a fixed sum of £100k for local transport priorities. A separate programme of bus stop accessibility works has also been made available to boroughs. Bromley have requested £80k for improvements to stops in 2016/17, subject to Members' approval.
- 3.7. Approval of the recommended list for submission to TfL does not imply the approval of any physical scheme for implementation. The process of developing and consulting upon schemes can generate technical and financial changes, and also result in implementation delays or changed priorities. Recommendation 2.2 of this report suggests a mechanism by which officers

would be able to make those changes where necessary, following consultation with the Portfolio Holder.

- 3.8. All such schemes will be subject to consultation and Member approval in the usual way.

Congestion relief

- 3.9. The “congestion relief” heading combines projects, primarily to tackle road network pinch points but also to address the other objectives of casualty reduction and improved journey times. The Council’s full list of pinch points was presented to members in 2010/11 for approval as the basis for this programme. The vast majority of the “quick win” and cheaper schemes have now been delivered, therefore, schemes are now increasing in size and complexity. Some of these larger schemes are likely to remain outside the scope of these funded programmes and will form one-off bids to TfL.
- 3.10. Officers are currently working up a number of congestion reduction schemes, with investigation/design in one financial year leading to implementation in the following year (subject to the usual approvals). Schemes due for implementation in 2016/17 include the A222 in Chislehurst and a number of junction improvements in Penge and Anerley. Schemes for investigation and potential design include the Keston to Biggin Hill corridor and Crystal Palace Parade/Anerley Hill and the Westmoreland Road/Masons Hill junction.

Casualty reduction

- 3.11. Casualty reduction locations are identified using the ‘accident cluster’ method which ensures schemes are implemented where the greatest reduction in casualties is likely to take place. £85k of this programme is shown as a single item, rather than scheme-by-scheme, in order to provide flexibility in moving funding between schemes as they are developed, consulted on and costed in detail.
- 3.12. 31 cluster sites have been identified, of which 17 will warrant further investigation in 2016/17. The remaining schemes are designated for road safety audits, or will be implemented in stages over the next few years to ensure no subsequent impact occurs elsewhere on the network.
- 3.13. Mass action programmes are those where similar measures are applied at a large number of sites to tackle a known, but often dispersed, problem. It is proposed to continue previously successful anti-skid and speed management programmes. Some of the older permanent vehicle-activated signs still require replacement as they are beyond economic repair. These will be replaced with mains powered units which reduce overall maintenance costs. The other mass action scheme involves the low cost refreshing of road markings in locations where small numbers of accidents have occurred, or where hazards are identified.

Network infrastructure

- 3.14. This programme invests directly in the Council’s own network assets. For 2016/17, it is proposed to maintain spending on bus route resurfacing at £200k, the same level as 2015/16.
- 3.15. The decluttering programme aims to make the Borough’s roads more attractive, whilst reducing the number of assets in need of maintenance. Decluttering also makes the roads safer, as unnecessary clutter is removed to give road users a better awareness of what really matters. It is proposed to increase spend from £40k to £45k on decluttering in 2016/17.
- 3.16. In previous years, electric vehicle (EV) charging points have been introduced across the borough as part of this budget. However, in 2015/16, TfL appointed BluePoint London to take forward the roll-out of EVs on behalf of the Boroughs across London on-going, therefore no budget is allocated for this in 2016/17.

Parking

- 3.17. Funds under this programme enable the implementation of relatively minor changes to local parking controls, including safety-related changes, matters raised by Members and residents, and improvements to parking facilities around such locations as railway stations. They also enable introduction of new or expansion of current Controlled Parking Zones (CPZs) These staff-intensive minor schemes are popular and make a huge difference to local residents.
- 3.18. Schemes proposed for 2016/17 include parking reviews / expansion of CPZs around the Princess Royal University Hospital and in Clock House, plus a continuation of the review of existing Pay & Display bays across the borough.

Cycling and Walking Schemes

- 3.19. This includes rolling programmes of pedestrian crossings and minor walking schemes, (including measures near schools), cycle parking and cycle route maintenance. 2016/17 will see delivery of a feasibility study for a shared route from Keston to Biggin Hill and delivery of smaller individual schemes to improve routes through parks and other off-road locations. These schemes will be developed in liaison with The Landscape Group and Members, and will include upgrade of the paths in Norman Park, Tubbenden Recreation Ground and Beckford Green and a new shared cycling/walking path in Tubbenden Lane.

Public Transport Interchange & Access

- 3.20. The budget for 2016/17 to implement these works is £150k. Given the high proportion of rail journeys starting and finishing in the Borough, work continues to assess access improvements including parking, drop off/pick up, security, lighting, walking and cycling routes both immediately at stations and in their surrounding areas.
- 3.21. The making up and adoption of station approaches are also included in this programme, following the successful scheme at Kent House Station Approach. Work continues on Gosshill Road, by Chislehurst Station, and Plawfield Road at Kent House Station is currently under consideration for making up and adopting in 2015/16 to 2016/17.

Scheme Development & Review

- 3.22. The work under this heading allows research and feasibility work to be undertaken in order to prioritise viable schemes for development and consultation. The funds also allow previous projects to be maintained and assessed, with a view to improving the effectiveness of future schemes. For 2016/17, £40k has been allocated for advanced planning for future projects and £44k allocated to review the effectiveness of implemented projects and maintain them. £6k has been allocated for a review of Pelican Crossings to increase traffic flows and achieve savings on maintenance costs by potential conversion to Zebra Crossings.

Road Safety Education & Training

- 3.23. The Council's cycle training schemes for children, adults and families remain popular with demand continuing to grow. Cycle training builds confidence in cycle use, increasing the use of the bicycle in place of alternative transport modes for local journeys. £170k is allocated for this, supplemented in 2016/17 with £54k of Borough Cycling Programme funding as set out in paragraph 3.3030, allowing Bromley to train more people than ever before.
- 3.24. The travel planning programme continues the Council's success in encouraging and supporting school travel plans, along with providing advice on voluntary workplace travel plans. The programme also assesses and monitors travel plans required by the development control

process, the benefit of which is recognised by the National Planning Policy Framework at reducing the transport impacts of developments.

- 3.25. School and driver education programmes, particularly targeting new drivers and children entering secondary school, continue to increase awareness of road safety. Road casualty data for Bromley shows a continuing significant decline in the number of road users killed or seriously injured on the borough's roads.

Local Transport Priorities

- 3.26. Since 2009/10, TfL have awarded each borough the sum of £100k per year to spend on local transport priorities without having to obtain advance authorisation from TfL. This budget has typically subsidised school crossing patrols, with the remainder held as a reserve against eventualities. It is proposed that this arrangement continues for 2016/17, with any Local Transport Priorities money not allocated by the end of September allocated to planned maintenance or other portfolio priorities.

Major Schemes

- 3.27. Bids under these headings can be submitted at any time, although the settlement is announced each autumn in conjunction with other settlements to boroughs. A bid was initially submitted for Beckenham Town Centre which was confirmed in December 2013 and £136k was received for 2014/15. A further £136k was allocated for 2015/16 to continue the design work. TfL require specific 'gateways' to be met through the design work before the balance of funding for implementation will be released for 2016/17.

Maintenance Programmes

- 3.28. Maintenance schemes are covered by two programmes, Principal Road Maintenance (PRM) and Bridge Strengthening and Assessment. The Council has already been notified of its allocation for Principal Roads in 2016/17, which is £946k. A proposed programme for this expenditure, including approximately 25% over-programming, will be presented to this Committee later in the year for Members to endorse.
- 3.29. Bridge Strengthening and Assessment covers replacement works, strengthening and feasibility studies of structures. Officers are asked to submit a bid for structural projects to the London Bridges Engineering Group (LoBEG), which advises TfL on scheme prioritisation. A proposed bid for this expenditure will similarly be presented to Committee later in the year.

Borough Cycling Programme

- 3.30. In May 2013, the Mayor and TfL announced a new programme of cycling funding called the Borough Cycling Programme which aims to support boroughs in delivering elements of the Mayor's Cycling Vision. The Council successfully bid for funding in September 2013 for a 3-year programme of works. This includes funds for cycle training (for adults and children), cycle parking (on-street, residential and at stations), monitoring, staffing and development of a Cycle Strategy. For 2016/17, Bromley's indicative allocation under this programme is £167.7k.

4. POLICY IMPLICATIONS

- 4.1 The 2015-18 Environment Portfolio Plan includes a number of aims in support of the planned outcomes '*To improve the road network and journey-time reliability for all users; To improve 'connectivity' (getting to places you couldn't previously reach easily) and 'integration' (linking different modes of transport); To reduce congestion and carbon emissions by promoting cycling, walking and public transport journeys; To promote safe and secure travel, and provide accessible, affordable, fair and effective parking services*

- 4.2 TfL funding is required to meet the commitments made in support of achieving these aims and outcomes.
- 4.3 The 2016/17 programme of works also continues to sustain previously agreed LIP policy objectives and the delivery of schemes identified within.
- 4.4 A new LIP will be required for 2017/18 onwards.

5. FINANCIAL IMPLICATIONS

- 5.1. The TfL formula allocation to Bromley for 2016/17 totals £2.482m. In addition, there is a fixed sum of £100k for Local Transport Priorities, £946k for Principal Road Maintenance, £167.7k for the Borough Cycling Programme and a sum, yet to be confirmed, for Major Projects (Beckenham Town Centre) and bridges and structures.
- 5.2. £70k of the £100k Local Transport Priorities allocation will be used for School Crossing Patrols. The remaining £30k will be allocated to planned maintenance or other portfolio priorities, if unallocated by the end of September.

6. PERSONNEL IMPLICATIONS

- 6.1. It should be noted that approximately £1.2m of the £3.696m funding expected for 2016/17 will be used to fund 34 FTE staff. These staff will deliver TfL-funded schemes, including design, consultation and monitoring of physical projects and the direct delivery of services such as cycle training and road safety education.

Non-Applicable Sections:	Legal Implications
Background Documents: (Access via Contact Officer)	None.

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FINAL DRAFT TFL LIP CAPITAL BUDGET 2016/17

2016/17	Full Allocation
Congestion Relief - Multi-Year Schemes	
Feasibility Studies: Keston Mark, A233 (Keston to Biggin Hill), Westmoreland Rd/Masons Hill, Crystal Palace Parade/Anerley Hill	£140,000
Implementation: High Street Penge/Croydon Rd, Croydon Rd/Anerley Road, A222 Chislehurst	£662,000
	£802,000
Network Infrastructure	
Bus route resurfacing	£200,000
Decluttering	£45,000
	£245,000
Casualty Reduction	
Cluster sites: analysis, selection & implementation	£85,000
Skidding accident sites	£140,000
Speed management	£50,000
Carriageway markings	£20,000
	£295,000
Parking	
Local parking schemes/IPAs	£49,000
Chelsfield station off-street parking	£22,000
Review of P&D across the Borough	£15,000
Parking Review - PRUH area	£15,000
CPZ improvements - Farnborough, Clock House	£14,000
	£115,000
Cycling and Walking Schemes	
Pedestrian Crossings & minor walking schemes (inc. around schools)	£39,000
Cycle parking & route maintenance	£90,000
Cycling & walking schemes to include improvement/upgrade works to routes through parks, on bridleways, and on highway/footways	£171,000
	£300,000
Scheme Development	
Advanced planning for future projects	£46,000
Review effectiveness of implemented projects	£44,000
	£90,000
Road Safety Training and Promotion	
Cycle training & promotion	£175,000
Travel planning activities	£140,000
Road Safety Education	£170,000
	£485,000
Public Transport Interchange and Access	
Making up and adoption	£90,000
Station access schemes	£60,000
	£150,000
TOTAL BUDGET FOR ALL SCHEMES	£2,482,000

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Report No.
CSD15106C

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: ENVIRONMENT POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Date: 30 September 2015

Decision Type: Non-Urgent Non-Executive Non-Key

Title: EXPENDITURE ON CONSULTANTS 2014/15 AND 2015/16

Contact Officer: Graham Walton, Democratic Services Manager
Tel: 0208 461 7743 E-mail: graham.walton@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: N/A

1. Reason for report

- 1.1 At its meeting on 3rd September 2015, the Executive and Resources PDS Committee received the attached report setting out details of expenditure across the Council on consultants. This was for 2014/15 and for 2015/16 to date, covering both revenue and capital budgets. The Committee requested that this be referred on to all other PDS Committees. Information on consultants working on Environment Portfolio issues is set out on the seventh page of Appendix 2 (revenue) and throughout appendix 3 (capital).
- 1.2 It is intended that officers will continue to provide this information to PDS Committees, with reports at the end of each financial year and a mid-year update each autumn.
-

2. **RECOMMENDATION**

That the Committee considers the information about expenditure on consultants contained in the attached report relating to the Environment Portfolio.

Corporate Policy: Policy Status: Not Applicable:

2. BBB Priority: Not Applicable:

Financial

1. Cost of proposal: Not Applicable
 2. Ongoing costs: All one-off expenditure met from allocated budgets
 3. Budget head/performance centre: Consultants
 4. Total current budget for this head: Not Applicable
 5. Source of funding: Revenue and Capital
-

Staff

1. Number of staff (current and additional): Not Applicable
 2. If from existing staff resources, number of staff hours: Not Applicable
-

Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable:
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Not Applicable
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

Non-Applicable Sections:	Policy/Finance/Legal/Personnel
Background Documents: (Access via Contact Officer)	See attached report

Decision Maker: EXECUTIVE AND RESOURCES POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Date: 3RD September 2015

Decision Type: Non-Urgent Non-Executive Non-Key

Title: Expenditure on Consultants 2014/15 and 2015/16

Contact Officer: Lesley Moore, Assistant Director Special Projects & Transformation
Tel: 020 8313 4633 E-mail: Lesley.moore@bromley.gov.uk

Chief Officer: Doug Patterson, Chief Executive

Ward: N/A

1. Reason for report

Members of ER PDS requested a full report on Consultant expenditure in the last year. Officers have therefore looked at total expenditure in 2014/15 and expenditure to date for 2015/16 for both Revenue and Capital Budgets.

2. **RECOMMENDATION(S)**

Members to:

2.1 Note the overall expenditure on Consultants as set out in this report.

2.2 Refer this report onto individual PDS Committees for further consideration.

Corporate Policy

1. Policy Status: Not Applicable
 2. BBB Priority: Not Applicable:
-

Financial

1. Cost of proposal: N/A
 2. Ongoing costs: All one-off expenditure met from allocated budgets
 3. Budget head/performance centre: Consultants
 4. Total current budget for this head: £
 5. Source of funding: Revenue & Capital
-

Staff

1. Number of staff (current and additional): N/A – one-off costs
 2. If from existing staff resources, number of staff hours:
-

Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected):
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

- 3.1 ER PDS members requested information on the Councils expenditure on Consultants over the last year. To do this officers have looked at the total expenditure in 2014/15 and also the expenditure for this financial year as at the end of June 2015. This work covered both Revenue and Capital expenditure.
- 3.2 The basic reason for the use of consultants is that at times the Council requires that specialised work is undertaken for specific projects. This is particularly valid when consultants are engaged to work on large scale projects. For completeness expenditure on Architects, Engineers, Surveyors and other consultants commissioned to work on Capital Projects have been included as these generally meet the definition of one-off projects. Proposed expenditure on Capital Projects will have been approved by Executive before being included in the Capital Programme.
- 3.3 The Councils Contract Procedure rules (8.5) sets out the procurement process to be followed when appointing a consultant and there is also guidance available to staff about what needs to be included in the formal agreement when engaging a consultant, which as a minimum needs to confirm the overall cost, project deliverables, clear brief and reporting arrangements. Appendix 1 provides this in more detail.
- 3.4 There is an element of subjectivity as to what constitutes a “consultant” as a number of services could fall within this definition, however it is generally defined as “a person brought into the Council to carry out a specific job” which is not on-going. For the purposes of this report expenditure on medical fees, counsel and legal fees have been excluded as these are considered to be professional fees rather than consultants. It has also been difficult for finance staff to pull this information together as budget holders have not always used the correct expenditure codes.
- 3.5 In looking at consultants members need to be minded that officers will use them to carry out work on the Council’s behalf when:-
- There is no one internally with the relevant skills or experience
 - There is no capacity/resources available to undertake this work
 - Specialist skills are required
- 3.6 It is important when recruiting a consultant that the project brief sets out the reasons for the use of consultant, that officers have consider any alternative options and also to evaluate the effectiveness of the work undertaken by consultants within the authority.
- 3.7 The benefit of employing consultants is that the Council makes a saving in relation to employer National Insurance and pension contribution. Also in employing consultants the Council is under no obligation to pay consultants for days when they are not working for the Council e.g. sickness and holiday and they are only engaged for a specific period of time – however offsetting this is that these staff are often more expensive.
- 3.8 The risk in not using consultants is that the Council would have to recruit a more substantial and specialised workforce at a greater expense.
- 3.9 This report provides a detailed breakdown of all costs officers believe are consultants, broken down over Portfolio’s and service areas. This is shown in Appendix 2 (revenue) and Appendix 3 (capital). It also examines the procurement arrangements associated with engaging the consultants as part of that process.

HM Revenue & Customs

- 3.10 From April 2015, Employers must complete a return to the HMRC on a quarterly basis providing a detailed breakdown of all workers they have employed that do not get paid through the PAYE system. The information that needs to be captured is quite detailed and so officers have now reviewed current processes to ensure that this information is collected.
- 3.11 This applies to all staff who are engaged directly as independent self-employed contractors or through personal service companies
- 3.12 It does not apply to the procurement of services from professional services firms such as accountants, actuaries, estate agents or lawyers.
- 3.13 An approvals form has been created that managers will need to complete whenever they are recruiting staff outside of the PAYE system that will need to be signed off by both HR and the Chief Officer.
- 3.14 As the worker is set up on either IPROC or Confirm to authorise payments, they will need to complete this information at the same time. A report can then be run each quarter and submitted to the HMRC.
- 3.15 If the report is late, incomplete or incorrect then the HMRC will charge a penalty based on the number of offences over a 12 month period. These are:-
- £250 – first offence
 - £500 – second offence
 - £1,000 – Third and later offences
- 3.16 Where there are continued failure to by organisations to send the reports or if they are frequently late, then HMRC may penalise organisations for every day the report is late.

4. FINANCIAL IMPLICATIONS

- 4.1 Included in the body of the report.

5. LEGAL IMPLICATIONS

- 5.1 There is a considerable amount of legislation affording specific employment rights such as paid holiday, maternity leave and pay, entitlement to redundancy payments, minimum notice periods and protection from unfair dismissal, to name but a few to employees. Self-employed consultants, on the other hand, are not entitled to these enhanced statutory rights or protections.
- 5.2 In addition to statutory rights, an employer/employee relationship also implies a duty of trust and confidence between the parties concerned and suggests that neither should act in such a way as to undermine it. This notion introduces the idea of reasonableness into the way in which employers treat their employees. But the relationship between an organisation and a self-employed consultant does not have the same implied duties, with the consultant's protection relying largely on the contractual terms in place.
- 5.3 Describing a role as a consultant will not provide a definitive position and as a starting point, there are three key areas that should be evaluated:

- (i) a requirement for personal service
- (ii) the existence of mutuality of obligation
- (iii) the level of control that the council has over an individual.

5.3.1 Personal service - Is the individual personally required to perform services for the company? An employee is someone who is employed under a contract of service, that is, a contract that requires them to personally turn up for work and carry out the duties requested of them. A consultant, on the other hand, is engaged under a contract for services, that is, a contract under which they agree to provide the company with particular services. But, while they are obliged to ensure that these services are provided, they are not necessarily required to carry out the work personally.

5.3.2 Mutuality of obligation - Are employers obliged to offer individuals work under their agreed contract? Equally, if an employer offers an individual work, are they obliged to accept it? If they are, it could indicate an employment relationship.

5.3.3 Control - How much control does the employer have over an individual? Who decides what work needs to be done, how it should be done and when?

5.4 HMRC uses different, albeit similar, criteria when determining individual's employment status or otherwise. This means that an individual could be considered an employee for tax purposes, yet remain a consultant from an employment perspective. As stated above the process of engaging consultants is being tightened with the appropriate checks and balances. These will reduce or eliminate the obvious employment law risks including the accrual of the statutory protection rights set out in para 5.1 above. HR advice should be sought to ensure that each assignment/engagement is not likely to give rise to employment or "contract of services

Non-Applicable Sections:	
Background Documents: (Access via Contact Officer)	Held in finance teams

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CONSULTANT

Coding for Consultants/Agency/Temp Staff

The difference between agency/temporary staff and consultants is often confused and wrongly coded on Oracle. For clarity the difference is explained below:-

➤ Agency staff – Revenue Funded (0104)*

People appointed to cover vacant posts – and paid either by LBB or via comensera. Anyone that we employ but we pay as a company will need to be separately identified and for the purposes of LBB classified as working under a consultancy basis (see below).

➤ Temporary Staff – Revenue Funded (0104)*

People that are employed for less than 3 months to do a specific urgent piece of work, where no post exists, so a supernumerary post is allocated and virement rules apply. Once the post exceeds 3 months a post creation form will need to be set up (back dated to when the post commenced working with the council) and justification and funding identified.

➤ Consultants – Revenue/Capital (1708)**

Consultants should be used to undertake one-off projects, where there is no one internally with the relevant skills. There should be transparency around funding of the post which should be on a fixed fee and clear deliverable, which should be reviewed at the end of the project.

* 0104 codes – there may be a basket of temporary codes so please check the FCB

** 1708 codes – unless there is a good reason, at all times this is the code that should be used.

Consultant - Someone employed for a specific length of time to work to a defined project brief with clear outcomes to be delivered, which brings specialist skills or knowledge to the role, and where the council has no ready access to employees with the skills, experience or capacity to undertake the work.

A Consultant should be engaged on a fixed price contract and would not normally be employed on a day rate (this will ensure VFM).

Employing the Consultant

Audit Commission research has indicated that most consultancy work was not usually let on the basis of lowest price, although few authorities held records to justify their decisions. You must always take account of the available budget.

You should prepare a formal agreement before a consultancy assignment commences. This may range from a letter to a formal legal contract. As a minimum the agreement should:

- confirm agreed total costs (fixed price arrangements are usually preferable),
- description of all project deliverables
- make reference to the brief
- make reference to the consultant's submission
- confirm invoicing and payment arrangements
- set out termination and arbitration arrangements
- set out reporting arrangements

You must also ensure that sufficient provision is made for any necessary Insurances and Indemnities required to protect the Council's position. This includes a need to establish the tax position of the Consultant to ensure payments made under any commission placed are correctly treated.

Requirement for a Consultant

The initial requirements around the commissioning of Consultancy Services should include consideration of how service requirements are met and other approaches which might be used. For example can the requirement be met through the completion of work via Agency Staff, the employment of an interim manager (via a direct/temporary contract of employment with the Council), or Secondment arrangements. Only once the best "fit" has been identified should work be commissioned. The arrangement should also be subject to periodic review as, for example, an initial urgent requirement placed with a Consultant might not be better completed at a later date via a temporary contract of employment

There needs to be a clear **accountable** officer responsible for commissioning the consultants work, who monitors progress and delivery and ensures VFM is delivered at all times. The consultant would not normally manage any staff directly or be responsible for authorising spend.

The Appointment of Consultants (contract procedure rule 8.5)

8.5.1 Consultant architects, engineers, surveyors and other professional *Consultants* shall be selected and commissions awarded in accordance with the procedures detailed within these contract procedure rules and as outlined below.

<i>Estimated Cost(or Value)</i>	<i>Tender procedure</i>	<i>Shortlisting</i>
Up to £30,000	One oral <i>Quotation to be confirmed in writing</i> where the <i>Estimated Cost(or Value)</i> exceeds £1,000	<i>Officer and Line Manager</i>
£30,000 – up to £100,000	Three written <i>Quotations</i>	<i>Officer, SPCM and relevant Head of Finance</i>
£100,000 – up to EU Threshold	<i>Invitation to Tender</i> by advertisement/list to at least three and no more than six <i>Candidates</i>	<i>Officer, SPCM relevant Head of Finance and Head of Procurement</i>
Above EU Threshold	<i>EU Procedure</i> or, where this does not apply, <i>Invitation to Tender</i> by advertisement/list to at least five and no more than eight <i>Candidates</i>	As above and in <i>Consultation</i> with <i>Director of Legal, Democratic and Customer Services and Director of Resources</i> – see Rule 8.1.4
<i>Note – Where the estimated value of the intended arrangement is £100,000 or more the relevant Portfolio Holder will be Formally Consulted on the intended action and contracting arrangements.</i>		

8.5.2 Where it can be demonstrated that there are insufficient suitably qualified *Candidates* to meet the competition requirement, all suitably qualified *Candidates* must be invited.

8.5.3 The engagement of a *Consultant* shall follow the preparation of a brief that adequately describes the scope of the services to be provided and shall be subject to completion of a formal letter or contract of appointment.

8.5.4 Records of consultancy appointments shall be kept in accordance with Rule 6.

8.5.5 *Consultants* shall be required to provide evidence of, and maintain professional indemnity insurance policies to the satisfaction of the relevant *Head of Finance* for the periods specified in the relevant agreement.

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Category / Supplier Name	Division / Serv. Area	14-15 £	15-16 £	Description	Procurement procedure followed	No. of quotes obtained	Date Reported to Members
One-off specialist advice, no one with relevant specialist skills							
MOTT MACDONALD LTD	Regen. & Trans.		980	Professional Cost consultancy advice re sale of land at 111 Eldred Drive	Single quote under CPR 8.5.1	1	Reported to E&R PDS ctee 14/05/2015 to obtain authority to sell.
CALFORDSEADEN LLP	Regen. & Trans.	2,985	1,495	Monitoring surveys & final report on subsidence at Anerley Town Hall to enable Members to make a decision on the future of the building	Framework agreement. Previously carried out the initial survey	1	
MONTAGU EVANS LLP	Regen. & Trans.	27,800	12,000	Chartered Surveyors - Providing specialist property market expertise and general development consultancy advice on potential development of Site G. Also used for 1 Westmoreland Rd because other companies had a potential conflict of interest.	Originally selected for Site G through a competitive tendering exercise from a panel of consultants drawn from the Homes & Community Agency's Property Panel. Subsequently also used for 1 Westmoreland Rd. for which a single quote was obtained under CPR 8.5.1 .	See procurement procedure	Appointment reported to R & R PDS 17/01/2013 in Town Centres Development Programme Report.
SOLACE ENTERPRISES LTD	CEX	10,112		Services of R. H for Confidential Investigation	Selected from a list of three shortlists provided by SOLACE	3	
POSEIDON CONSULTING LTD	Fin. Serv.	4,000		Researching & delivering a paper on Treasury Management opportunities and presenting to Cabinet	Already had contact with this company as they are linked to Allenbridge Investment Advisers who provide Pensions advice	1	
One-off specialist work total		44,897	14,475				
Insufficient in-house skills / resources							
WILKS, HEAD & EVE LLP	Regen. & Trans.	17,190		Asset Register Valuations. Work tendered in 2012. Quote from Wilks Head & Eve was substantially cheaper than others. Latest quote based on same rate per valuation.	Single quote under CPR 8.5.1	1	
Insufficient in-house skills total		17,190					
Training							
BARONY CONSULTING GROUP LTD	HR	2,800	1,250	Commissioned to deliver Contract & Commissioning training	Single quote under CPR 8.5.1	1	
BIP SOLUTIONS LTD	HR	4,875		Commissioned to deliver Contract & Commissioning training	Single quote under CPR 8.5.1	1	
SNOWDROP CONSULTING LTD	HR	1,310		Provide Internet Security training	Single quote under CPR 8.5.1	1	
Training total		8,985	1,250				
GRAND TOTAL		71,073	15,725				

Category / Supplier Name	Division/Serv. Area	14-15 £	15-16 £	DSG/R SG/OTHER	Description	Procurement procedure followed	No. of quotes obtained	Date Reported to Members
One-off specialist advice, no one with relevant specialist skills								
EMINENCE GREY ASSOCIATES LTD	Educ	72,600		DSG	Behaviour consultancy and interim executive head teacher cover. A contract was awarded via exemption from competitive tendering, on grounds of urgency due to the immediate need to provide management support at the PRU provision. A request for quotes process would have delayed the ability of LBB to rapidly address the management issue at the PRU provision and would have increased the risk of a negative inspection outcome as a result. It was considered unlikely that suitable alternative candidates could be identified.	CPR 8.5 - Waiver	1	30/01/14
KEEGANS LTD	Educ		31,549	DSG	Provision of Multi Disciplinary Lead Design Services on the project to refurbish Beacon House in line with LBB Brief and LCP Framework Agreement. Suppliers selected via Framework, all suppliers within relevant 'lots' were invited to quote. Some work may be capitalised	CPR 8.5 - Competitive Tender	See Description	11/02/15
PINNACLE ESP LTD	Educ	29,519		DSG	Consultant costs to specify and project manage urgent H&S works at Burwood School. If works had not been carried out school would have had to be close due to it not complying with H&S legislation. Suppliers selected via Framework, all suppliers within relevant 'lots' were invited to quote	CPR 8.5 - Waiver/Competitive Tenders	See Description	
ARK COMMERCIAL ENTERPRISES LTD	Educ	21,150	2,925	DSG	Independent chair of FAP. An exemption to competitive tendering was sought to award the contract to Ark Commercial Enterprises on a consultancy basis due to the need to mutually identify and agree a suitable person for this role in partnership with Bromley schools. This does not lend itself to competitive tendering. It is particularly important, in this transition stage towards a new Fair Access Protocol and supporting structure, to ensure the role of Chair is undertaken by somebody familiar with Bromley schools and trusted by them	CPR 8.5 - Waiver Obtained	1	04/09/14
CROYDON COUNCIL	Educ	15,000		RSG	Joint SEN Commissioning Programme with Croydon Council who are responsible. Programme involves Consultancy which has been brought in by Croydon and Bromley is sharing the cost.	See Description		
ENFIELD COUNCIL	Educ	18,500		OTHER	Programme joint with Enfield Council who provide support to LBB which include bespoke support, case studies, attend Pathfinder Champion meetings, provide and deliver training at Delivery Partner workshops. Funded from SEND Pathfinder Grant	See Description		
RBMM EDUCATION LTD	Educ	15,000		OTHER	Expressions of interest from four consultancies who would be able to carry out this specialist review of SEND services. This consultancy was the only respondent and after careful analysis of quality and price we decided to use the service which has provided very good work resulting in a report provided to MOWGSEN during the first quarter of this year. SEN Reform Grant Funded	CPR 8.5 - Waiver/Expression of Interest.	4	
BAILEY PARTNERSHIP	Educ	10,800		DSG	Appointed to review premises and playground improvement works at Grovelands that were to be funded by historic carry forward. Works suspended on request by Bromley College prior to school conversion. Suppliers selected via Framework, all suppliers within relevant 'Lots' were invited to quote	CPR 8.5.1 - Competitive Tender	See Description	Agreed by Portfolio Holder
BROMLEY PARENT VOICE	Educ	12,000	862	OTHER	SEND Reform project management. Procured for the lifetime of the Pathfinder (one year in first instance) then waivers obtained over the last two years as the grant funding has continued.	Single quote under CPR 8.5.1 - Waiver Obtained	1	
MOTT MACDONALD LTD	Educ	4,375		OTHER	Consultancy support funded from SEN pathfinder Grant. LBB has national pathfinder status which trails and tests proposals in government's reform to service for children and young people with Special Education Needs.	Single quote under CPR 8.5.1	1	
E. A LTD	Educ	283		OTHER	Consultancy support funded from SEN pathfinder Grant. LBB has national pathfinder status which trails and tests proposals in government's reform to service for children and young people with Special Education Needs.	Single quote under CPR 8.5.1	1	
BURWOOD SCHOOL	Educ	40,800		DSG	Consultant Cost in relation to interim head, LBB previously agreed to reimburse Burwood School.	Reimbursement of cost incurred by Burwood School		
B. L	Educ	500		OTHER	Consultancy support funded from SEN pathfinder Grant. LBB has national pathfinder status which trails and tests proposals in government's reform to service for children and young people with Special Education Needs.	Single quote under CPR 8.5.1	1	

Category / Supplier Name	Division/Serv. Area	14-15 £	15-16 £	DSG/R SG/OTHER	Description	Procurement procedure followed	No. of quotes obtained	Date Reported to Members
NATIONAL UNION OF TEACHERS	Educ	700		DSG	Fee for the provision of independent advice in relation to Settlement Agreement in accordance with clause 10.2 in agreement	Single quote under CPR 8.5.1	1	
TL SERVICES LTD	Educ	300		DSG	An additional sum to provide 'one off' additional work as discussed and agreed in advance with Senior Teacher of the PPS	Single quote under CPR 8.5.1	1	
One-off specialist work total		241,527	35,336					
Insufficient in-house skills / resources								
L. B	Educ	52,800	5,830	RSG	A SENDIST report, commissioned in 2004, identified that Bromley had the highest volume of SEND appeals in England. As a result it was agreed at Chief Officer level to commission additional consultancy to support the Tribunal process. Numbers of appeals may vary considerably from year to year. For this reason the model used provides no minimum guarantee of referrals to the consultancy.	CPR 8.5 - Waiver Obtained	1	
OSBORNE THOMAS LTD	CSC		23,100	RSG	This is a specialist post that was recruited with help of HR. Candidate was not the most expensive but agreed to reduce his rate by £50 per day when interviewed by AD and Director of ECHS. Portfolio Holder was informed verbally by Director of ECHS	CPR 8.5.1 - over three written quotation	7	
M. P	Educ	12,244		DSG	Only supplier available. Highly specialised. Mobility Officer for Visual Impairment. Exemption obtained last year and will be renewed for 15/16. There are very few skilled VI mobility officers available and M provides excellent value for money	CPR 8.5 -Waiver Obtained	1	
C. M	Educ	5,150	1,575	DSG & RSG	Providing school leadership support to a school judged RI by Ofsted	Single quote under CPR 8.5.1	1	
Insufficient in-house skills total		70,194	30,505					
Training								
AMBER & GREENE LTD	CSC		6,320	RSG	Training for Delivery of Sentencing and Punishment of Offenders (02.07.14) and Training for Bespoke design and delivery of Critical & Thinking Skills (CATS)	Single quote under CPR 8.5.1	1	
P. P	Educ	3,800	800	RSG	Various training course for School Governors	Single quote under CPR 8.5.1	1	
A. D	Educ		825	RSG	Various training course for School Governors	Single quote under CPR 8.5.1	1	
A. S	Educ	300		RSG	Various training course for School Governors	Single quote under CPR 8.5.1	1	
B B	Educ	900		RSG	Various training course for School Governors	Single quote under CPR 8.5.1	1	
EDUDATA UK LTD	Educ	410		RSG	Various training course for School Governors	Single quote under CPR 8.5.1	1	
G. H	Educ	375		RSG	Various training course for School Governors	Single quote under CPR 8.5.1	1	
LEARNING POOL LTD	Educ	1,335		RSG	Various training course for School Governors	Single quote under CPR 8.5.1	1	
M. H / MIND KIND	Educ	1,582		RSG	Various training course for School Governors	Single quote under CPR 8.5.1	1	
MR K. B	Educ	960		RSG	Various training course for School Governors	Single quote under CPR 8.5.1	1	
NATIONAL GOVERNORS ASSOCIATION	Educ	645		RSG	Various training course for School Governors	Single quote under CPR 8.5.1	1	
R. H	Educ	350		RSG	Various training course for School Governors	Single quote under CPR 8.5.1	1	
ROBBINS TRAINING AND CONSULTANCY LTD	Educ	2,006		RSG	Various training course for School Governors	Single quote under CPR 8.5.1	1	
THE LIFE SKILLS COMPANY (LINGFIELD) LIMITED	Educ	1,750	795	RSG	Various training course for School Governors	Single quote under CPR 8.5.1	1	
W. C	Educ	595		RSG	Various training course for School Governors	Single quote under CPR 8.5.1	1	
J. H CONSULTING LTD	Educ	1,721		OTHER	Training & support funded from SEN pathfinder Grant. LBB has national pathfinder status which trails and tests proposals in government's reform to service for children and young people with Special Education Needs.	Single quote under CPR 8.5.1	1	
J. C LTD	Educ	1,200		OTHER	Training & support funded from SEN pathfinder Grant. LBB has national pathfinder status which trails and tests proposals in government's reform to service for children and young people with Special Education Needs.	Single quote under CPR 8.5.1	1	
COPE CONSULTANTS	Educ	1,350		RSG	Various training course for School-based Staff	Single quote under CPR 8.5.1	1	
P. S	Educ	830		RSG	Various training course for School-based Staff	Single quote under CPR 8.5.1	1	

Category / Supplier Name	Division/Serv. Area	14-15 £	15-16 £	DSG/R SG/OTH ER	Description	Procurement procedure followed	No. of quotes obtained	Date Reported to Members
H.M EDUCATION CONSULTANCY LTD	Educ	1,450		RSG	Various training course for School-based Staff	Single quote under CPR 8.5.1	1	
PLAYBACK STUDIO LTD	CSC		700	RSG	N-GageU apprenticeship roadshow on 20th November 2014 at Bromley Youth Music Centre	Single quote under CPR 8.5.1	1	
EDUCATION DEVELOPMENT & ASSESSMENT LTD	CSC	650		RSG	Education Development Assessment (W. N) NVQ level 1 in Customer Service delivery one student 2014	Single quote under CPR 8.5.1	1	
K. M	Educ	600		RSG	Delivery of Positive Behaviour Workshop on 16th October 2014	Single quote under CPR 8.5.1	1	
RE CONSULTANT LTD	Educ	550		RSG	Various cost relating to teaching the new syllabus course June 2014	Single quote under CPR 8.5.1	1	
TLT TOP LINE THERAPISTS LTD	CSC	300		RSG	Provision of workshops at the N-GageU Apprenticeship roadshow on 20th November 2014	Single quote under CPR 8.5.1	1	
L. N	Educ	250		RSG	Various training course for School-based Staff	Single quote under CPR 8.5.1	1	
ARTICULATE HANDS LTD	Educ		200	RSG	British Sign Language provided by P. M	Single quote under CPR 8.5.1	1	
T. O	Educ	200		RSG	Various training course for School-based Staff	Single quote under CPR 8.5.1	1	
Training total		24,109	9,640					
GRAND TOTAL		335,830	75,481					

Category / Supplier Name	Division/ Serv. Area	14-15 £	15-16 £	Description	Procurement procedure followed	No. of quotes obtained	Date Reported to Members
One-off specialist advice, no one with relevant specialist skills							
F D COLEMAN * INACTIVE	CSC	15,093		Review Fostering processes and procedures	Waiver Exemption Agreed May 2013		
IMPOWER CONSULTING LIMITED	Comm.	227,035		Adult Social Care Changes	Tender process	5	Executive 22/07/15
HOUSINGDELIVERY	Hous.	950		Recruitment and interview advice & support	Single quote under CPR 8.5.1	1	
DEBIGNO LTD T/A PATHWAY ANALYTICS	Public Health	4,000		Sexual Health (local population) consultancy	This is in line with Section 8.5 of the Contract Procedures Rule. Pathway Analytics is the system developer for the London Sexual Health Integrated Tariff Project and is the only company that has access to the substantial database that captures all London GUM activities by providers. The company is commissioned to provide a one-off analysis to support service remodelling of GUM services using their data collected through the Integrated Tariff project. The aim of this analytical work is to ascertain the potential of limiting Bromley's exposure to open access services.	1	
MIB CONSULTANCY LTD	Public Health	1,040		NHS Pension Scheme Consultancy	Single quote under CPR 8.5.1	1	
PHARMABBG LLP	Public Health	14,000		Pharmacy Health Champions Project	Exemption from tendering approved in line with sections 3 and 13 of the contract procedure rules.	3	
RBE ASSOCIATES LTD	Public Health	14,719		(1) Bromley Health Champions - Asset based community development project (£11,750) (2) Training Delivery Levels 1 & 2 RSPH (£2,474)	Exemption from tendering approved in line with sections 3 and 13 of the contract procedure rules.	3	
SOCIAL SENSE LTD	Public Health	7,960		Second third of social norms project. This is a specialist school-based intervention and survey (R U Different)	This is a unique intervention and we were not able to identify any other provider. The exemption from tendering was approved in line with section 3 and 13 of the contract procedure rules.	1	
TSE CONSULTING LTD	Public Health	18,500		Pharmaceutical Needs Assessment/Seasonal Health Consultancy	Section 8.5 of the Contract Procedure Rules. Other options (agency or temporary staff) were not considered suitable because the role requires specialist pharmaceutical knowledge. The use of a consultant would be appropriate for this project which has a specific brief describing the scope of the services to be provided within a defined time period.	1	
ETRE CONSULTING LTD	Strategy / CSC	4,925		Strategy - Social work consultancy, NQSWs on ASYE training programme. Children's - Delivery of training	Exemption and Award Paper Signed	1	
LYNNE PHAIR CONSULTING LTD	Strategy	162		Speaking at Safeguarding Conference	Single quote under CPR 8.5.1	1	Budget decisions are taken by the BCSB and BSAB Executive Committees on how the partnership's funds are deployed. The Portfolio Holder is a member of the strategic partnership
LYNNE PHAIR CONSULTING LTD	Strategy	972		Draft SILP report re Lauriston House review	Single quote under CPR 8.5.1	1	Budget decisions are taken by the BCSB and BSAB Executive Committees on how the partnership's funds are deployed. The Portfolio Holder is a member of the strategic partnership
One-off specialist work total		309,356					

Category / Supplier Name	Division/ Serv. Area	14-15 £	15-16 £	Description	Procurement procedure followed	No. of quotes obtained	Date Reported to Members
Insufficient in-house skills / resources							
MISS SB. D	Strategy	7,975		Safeguarding Adults Conference	Competitive tender within CPR's 8.5.1	3	PDS and Portfolio Holder receive an annual report including details of the conference. Budget decision's are taken by BSAB Executive committee on how partnerhsip funds are deployed. The Portfolio Holder is a member of the Board.
Insufficient in-house skills total		7,975					
Training							
AMBER & GREENE LTD	CSC	2,220		Deliver Training for YOT	Single quote under CPR 8.5.1	1	
LYNNE PHAIR CONSULTING LTD	Strategy	4,874		Delivery of healthcare investigation skills training	Single quote under CPR 8.5.1	1	
Training total		7,094					
GRAND TOTAL		324,425	0				

Category / Supplier Name	Division/Serv. Area	14-15 £	15-16 £	Description	Procurement procedure followed	No. of quotes obtained	Date Reported to Members
One-off specialist advice, no one with relevant specialist skills							
KGMS LTD	Street Scene & Green Space	12,179		Sparrows Den - Beccehamians RFC - Geophysical and levels survey, design spec, contract management etc	Single quote under CPR 8.5.1	1	
ALPHA PARKING LTD	Transport & Highways	1,470		Notice Processing Review for Shared Service. Health check and efficiency of parking appeals service	2 quotes sought	2	
One-off specialist work total		13,649					
Insufficient in-house skills / resources							
AECOM	Transport & Highways	92,992	13,403	Highway design and construction consultancy services from TfL framework as agreed by Members	Part of TfL Framework	N/A	16/06/2010, 17/04/2012 & 07/07/2015
BM LTD	Street Scene & Green Space	29,000		Advice on outsourcing of remaining parks service & associated variation in in parks contract	Single quote under CPR 8.5.1	1	
SUSTAINABLE ENVIRONMENTAL SOLUTIONS LTD	Street Scene & Green Space	9,900		Study to devise options for the management of greenspace	sought more than 1 quote, however only 1 returned		
WILKS, HEAD & EVE LLP	Street Scene & Green Space	4,500		Undertake an initial appraisal and negotiate rent review settlement	Single quote under CPR 8.5.1	1	
Insufficient in-house skills total		136,392	13,403				
Planning							
WATERMAN INFRASTRUCTURE	Transport & Highways	7,400		Provide an Expert Highway Witness for Public Inquiry	Single quote under CPR 8.5.1	1	
Planning total		7,400					
GRAND TOTAL		157,441	13,403				

Category / Supplier Name	Division/Serv. Area	14-15 £	15-16 £	Description	Procurement procedure followed	No. of quotes obtained	Date Reported to Members
One-off specialist advice, no one with relevant specialist skills							
OSBORNE THOMAS LTD	Public Protection	10,710		Consultant employed to undertake staff investigation re disciplinary	Single quote under CPR 8.5.1	1	
One-off specialist work total		10,710					
Insufficient in-house skills / resources							
ALLIED SURVEYORS DILIGENCE LTD	Public Protection	700		Expert witness valuation of property	Single quote under CPR 8.5.1	1	
DVC	Public Protection	1,350		Expert witness valuation of property	Single quote under CPR 8.5.1	1	
ECLIPSE RESEARCH LTD	Public Protection	27,968		CCTV Consultant costs	Single quote under CPR 8.5.1	1	
GRAHAM G BISHOP SURVEYORS LTD	Public Protection	550		Survey report on 15 Chaffinch Road Fraud case 14/02048/CMPP	Single quote under CPR 8.5.1	1	
	Public Protection		1,440	Forensic survey of properties	Single quote under CPR 8.5.1	1	
STANDING TOGETHER AGAINST DOMESTIC VIOLENCE	Public Protection	5,525		Domestic Violence Homicide Review Work completed up until 31st March 2015	Single quote under CPR 8.5.1	1	
N R	Public Protection	14		Food sampling (Goats meat)	Single quote under CPR 8.5.1	1	
Insufficient in-house skills total		36,106	1,440				
GRAND TOTAL		46,816	1,440				

Category / Supplier Name	Division/Service Area	14-15 £	15-16 £	Description	Procurement procedure followed	No. of quotes obtained	Date Reported to Members
One-off specialist advice, no one with relevant specialist skills							
STUDIO EGRET WEST LTD	Planning	15,000		Architectural fees for Bromley Central High Street Detailed Design	Waiver to extend consultancy commission for Bromley Town Centre public realm design taken to R&R PDS Committee	NA	R&R PDS 17/01/2013
ADVICE2GO LTD	Recreation	4,825		Fundraising strategy and bid for the CPP dinosaurs.	Single quote under CPR 8.5.1	1	
COLLIERS INTERNATIONAL PROPERTY CONSULTANTS	Recreation	15,000		Bromley Valley Gym Club - valuation & property advice	Single quote under CPR 8.5.1	1	
DRAUGHT ASSOCIATES LTD	Recreation	3,000		Central library exhibition visuals	Single quote under CPR 8.5.1	1	
FRANKHAM CONSULTANCY GROUP LTD	Recreation	4,000		Feasibility study for the Biggin Hill Heritage Centre	Single quote under CPR 8.5.1 - prices compared to LPC framework	1	
THE MORTON PARTNERSHIP LTD	Recreation	1,750		Condition survey work for Crystal Palace Park railings	Request for quotations	6	
THE OAKLEAF GROUP	Recreation	18,753		Condition survey work for Churchill Theatre, libraries and Mytime buildings	Single quote under CPR 8.5.1	1	
TP BENNETT LLP	Recreation	11,340		Consultancy work re Bromley Valley Gymnastics Centre	Competitive tender	2	
CS	Recreation		2,345	Reviewing papers, advising by telephone and drafting advice - Library Closures	Single quote under CPR 8.5.1	1	
One-off specialist work total		73,668	2,345				
Insufficient in-house skills / resources							
COLE JARMAN LTD	Planning	9,169	4,016	Biggin Hill Airport - Noise action plan	Single quote under CPR 8.5.1	1	
URS INFRASTRUCTURE & ENVIRONMENT UK LTD	Planning	61,360		Work on Growth Areas in the Borough	Tendering Exercise through HCA's Multi-disciplinary Framework Panel	3 bids received	Exec 10/06/2014
CALFORDSEADEN LLP	Recreation	940	950	Structural inspection of Penge library	Single quote under CPR 8.5.1	1	
PLAYLE & PARTNERS LLP	Recreation	715		Fees re BH library & swimming pool	Single quote under CPR 8.5.1	1	
CACI LTD	Recreation	950		Provision of retail footprint report and map for Bromley Town Centre	Single quote under CPR 8.5.1	1	
JB MARKET RESEARCH SERVICES LTD	Recreation	10,800	5,987	To undertake face to face shopper surveys in Bromley Town Centre and outlying town centres & provide committee style report on the findings	Single quote under CPR 8.5.1	1	
QUARTERBRIDGE PROJECT MANAGEMENT LTD	Recreation	11,057	4,576	Provision of consultancy services for the proposed Bromley Town Centre Market Strategy	Single quote under CPR 8.5.1	1	
WARNER LAND SURVEYS LTD	Planning		1,790	Bromley Town Centre Central Area Public Realm Project - Topographical survey	Single quote under CPR 8.5.1	1	
Insufficient in-house skills total		94,991	17,319				
Planning							
COLIN TOMS & PARTNERS LLP	Planning	900		Arboricultural Consultant to provide an assessment & report in relation to a tree being implicated in subsidence	Single quote under CPR 8.5.1	1	
THE HOOK SURVEY PARTNERSHIP	Planning	650		Topographical Survey	Single quote under CPR 8.5.1	1	
DELOITTE & TOUCHE PUBLIC SECTOR INTERNAL AUDIT LTD	Planning	7,473		Financial Viability work on Conquest House planning appeal (invoice 1111050937)	Single quote under CPR 8.5.1	3	
HERRINGTON CONSULTING LTD	Planning	900		Daylight/Sunlight reviews for HG Wells and Maybrey planning applications	Single quote under CPR 8.5.1	1	
KEEGANS LTD	Planning	3,095		Survey & costing work for pub refurbishment proposal for Porcupine PH planning appeal	Single quote under CPR 8.5.1	1	
KEMP & KEMP LLP	Planning	3,500		Planning consultancy for All Saints School Planning Appeal	Single quote under CPR 8.5.1	3	
LAND USE CONSULTANTS LTD	Planning	1,017	593	Land Use Consultants for ecology surveys re applications & appeals eg Bassetts application	Single quote under CPR 8.5.1	1	
MACCREANOR LAVINGTON LTD	Planning	3,109		Architectural and Design consultancy work for planning appeal for Conquest House	Single quote under CPR 8.5.1	3	
MORGAN CLARKE CHARTERED SURVEYORS	Planning	7,140		Specialist Pub Viability Evidence including report & appearance at public inquiry for The Porcupine public house/Lidl proposal	Single quote under CPR 8.5.1	1	
MRS C S	Planning	1,803		Arboricultural consultancy work for planning appeal at The Porcupine PH Motttingham	Single quote under CPR 8.5.1	1	
MR R M	Planning	3,050		Planning Appeals consultant fees	Single quote under CPR 8.5.1	1	
READING AGRICULTURAL CONSULTANTS LTD	Planning	990		Agricultural Consultants re planning application	Single quote under CPR 8.5.1	1	
RICHARD GRAVES ASSOCIATES LTD	Planning	1,820	2,460	Ecology Advice for planning applications	Single quote under CPR 8.5.1	1	

Category / Supplier Name	Division/Service Area	14-15 £	15-16 £	Description	Procurement procedure followed	No. of quotes obtained	Date Reported to Members
S S	Planning	4,703	1,418	planning appeals consultant	Single quote under CPR 8.5.1	1	
SUTTLE PICKETT & PARTNERS LTD	Planning	8,670	1,486	Structural Consultant checking of structural elements of applications	Single quote under CPR 8.5.1	1	
THE LANDSCAPE PARTNERSHIP	Planning	992		Written advice regarding submitted Japanese Knotweed report for planning application at Wilderwood	Single quote under CPR 8.5.1	1	
THE POWER SERVICE	Planning	8,400	2,150	Consultant Electrical Works to ascertain compliance with Part P - Building Regulations	Single quote under CPR 8.5.1	1	
WATERMAN INFRASTRUCTURE	Planning	3,700		Consultant costs for public enquiry	Single quote under CPR 8.5.1	1	
AJ OAKES & PARTNERS	Planning		220	Professional Fees	Single quote under CPR 8.5.1	1	
COLLIERS INTERNATIONAL UK PLC	Planning		8,470	Financial Viability work for Hayes Court & 208-214 High Street	3 quotes in line with Financial Regulations	3	
PHD CHARTERED TOWN PLANNERS	Planning		3,319	Planning appeal consultancy fee	Single quote under CPR 8.5.1	1	
TIBBALDS PLANNING & URBAN DESIGN LTD	Planning		11,424	Planning appeal work	3 quotes in line with Financial Regulations	3	
Planning total		61,912	31,540				
GRAND TOTAL		230,571	51,204				

Category /Supplier Name	Portfolio					Grand Total £	Scheme	No. of Quotes	Procurement Procedure followed i.e. Full tendering, Waiver etc..	Procurement reported to Members
	CARE SERVICES £	EDUCATION £	ENVIRONMENT £	RECREATION & WELFARE £	RESOURCES £					
Architects										
		11,375				11,375	Early Education for Two Year Olds	1	Variation to contract. Waiver obtained.	No
				35,912		35,912	Bromley Museum at The Priory	5	OJEU notice, PQQ and ITT (full tender)	No
CAROE ARCHITECTURE LTD				6,000		6,000	Bromley Museum at The Priory	1	Under £30,000 within CPR's 8.5.1	No
DONALD INSALL ASSOCIATES LTD				45,500		45,500	Crystal Palace Park Subway	2	Waiver for insufficient tender response	No
EAST ARCHITECTURE LANDSCAPE URBAN DESIGN KINNEAR LANDSCAPE ARCHITECTS			33,960			33,960	Beckenham Town Centre Improvements	6	GLA Framework	No
				124,804		124,804	Crystal Palace Park Improvements	3 received	ADUP framework	Executive 24/03/15
MOXLEY ARCHITECTS LTD		9,876				9,876	Basic Needs	3 written	Competitive tender in accordance with CPR's	No
PICK EVERARD		198,821				198,821	Glbe expansion works feasibility	All suppliers within the relevant Lot were invited to quote.	Mini competition under Construction Related Consultancy Services 2012 Framework	No
PIE ARCHITECTURE LTD				1,000		1,000	Bromley North Village Public Realm Improvements	1	GLA Framework	No
Total - Architects	0	220,072	33,960	213,216	0	467,247				
Engineers										
ALAN BAXTER PARTNERSHIP LLP		3,200				3,200	Basic Needs	1	Under £30,000 within CPR's 8.5.1	No
CLARKEBOND (UK) LTD		350				350	Basic Needs	1	Under £30,000 within CPR's 8.5.1	No
ENGINEERS HASKINS ROBINSON WATERS LTD				4,234		4,234	Bromley North Village Public Realm Improvements	1 written	Under £30,000 within CPR's 8.5.1	No
LANDSCOPE ENGINEERING LTD		5,850				5,850	Basic Needs	3 requested	Under £100,000 (total estimated spend) within CPR's 8.5.1	No
PLANET TURF LTD				4,221		4,221	Bromley North Village Public Realm Improvements	1 written	Under £30,000 within CPR's 8.5.1	No
TRUEFORM ENGINEERING LTD				6,835		6,835	Bromley North Village Public Realm Improvements	1	TfL Call -off contract (TfL Framework)	No
Total - Engineers	0	9,400	0	15,290	0	24,690				
Surveyor										
ADAMS ENVIRONMENTAL LTD		5,950				5,950	Basic Needs	3 received	Under £30,000 within CPR's 8.5.1	No
AGB ENVIRONMENTAL LTD		35,175				35,175	Basic Needs	Single Quotes (32 in total)	Individual orders raised on various projects - each individual order is under £30,000 within CPR's 8.5.1	No
AKS WARD LTD					2,000	2,000	Acquisition - Properties Acquisition	1	Under £30,000 within CPR's 8.5.1	No
ARMSTRONG YORK ASBESTOS ENVIRONMENTAL LTD		90				90	Basic Needs	1	Operational Property Measured Term Contract	No
		225				225	Glbe expansion works feasibility	1	Under £30,000 within CPR's 8.5.1	No

Category /Supplier Name	Portfolio					Grand Total £	Scheme	No. of Quotes	Procurement Procedure followed i.e. Full tendering, Waiver etc..	Procurement reported to Members
	CARE SERVICES £	EDUCATION £	ENVIRONMENT £	RECREATION & WILDERNESS £	RESOURCES £					
BLAKENEY LEIGH LTD		1,650.00				1,650.00	Early Education for Two Year Olds	3 written	Competitive Quotation in accordance with CPR's	No
DE VOS CONSULTANCY LTD		7,295				7,295	Capital Maintenance in Schools	1	Part of commission for H&S audit - under £30,000 within CPR's 8.5.1	No
ENVIRONTEC LTD		725				725	Basic Needs	1	Operational Property Asbestos Measured Term Contract	No
GLEEDS		1,500				1,500	Glebe expansion works feasibility	All suppliers within the relevant Lot were invited to quote.	Construction Related Consultancy Services 2012 Framework	No
HAYDENS ARBORICULTURAL CONSULTANTS LTD		1,618				1,618	Basic Needs	3 requested	Under £100,000 (total estimated spend) within CPR's 8.5.1	No
HONE ECOLOGY LTD		4,100				4,100	Basic Needs	1	Under £30,000 within CPR's 8.5.1	No
JEAN LEFEBVRE UK LIMITED			2,500			2,500	LIP Formula Funding	1	Under £30,000 within CPR's 8.5.1	No
K A RYLANCE LTD		4,400				4,400	Basic Needs	1	Under £30,000 within CPR's 8.5.1	No
M.C.		1,105				1,105	Basic Needs	1	Under £30,000 within CPR's 8.5.1	No
MILTON KEYNES SURVEYS LTD		5,825				5,825	Basic Needs	3 requested	Under £100,000 (total estimated spend) within CPR's 8.5.1	No
PENNINGTON CHOICES LTD		5,241				5,241	Basic Needs	3 requested	Under £100,000 (total estimated spend) within CPR's 8.5.1	No
	108	2,763				2,763	Beacon House Refurbishment	1	Under £30,000 within CPR's 8.5.1	No
RAPIER FIRE LTD		400				400	Beacon House Refurbishment	1	Under £30,000 within CPR's 8.5.1	No
RED TWIN LTD		2,800				2,800	Basic Needs	1	Under £30,000 within CPR's 8.5.1	No
RIVERSIDE ENVIRONMENTAL SERVICES LTD		54,081				54,081	Basic Needs	Single Quotes (20 in total)	Individual orders raised on various projects - each individual order is under £5,000 and is within CPR's 8.5.1	No
RPS HEALTH SAFETY & ENVIRONMENT					550	550	Acquisition - Properties Acquisition	1	Under £30,000 within CPR's 8.5.1	No
SITECH SURVEYING SERVICES		1,270				1,270	Basic Needs	1	Under £30,000 within CPR's 8.5.1	No
SKYHIGH TECHNOLOGY LTD			43,790			43,790	LIP Formula Funding	3	Mini competition	No
SOIL ENVIRONMENT SERVICES LTD		15,488				15,488	Basic Needs	3 requested	Under £100,000 (total estimated spend) within CPR's 8.5.1	No
STIRLING MAYNARD TRANSPORTATION CONSULTANTS		14,250				14,250	Basic Needs	3 requested	Under £100,000 (total estimated spend) within CPR's 8.5.1	No
SUSTAINABLE ACOUSTICS LTD		975				975	Basic Needs	3 requested	Under £100,000 (total estimated spend) within CPR's 8.5.1	No
SWEETT (UK) LTD		350				350	Basic Needs	All suppliers within the relevant Lot were invited to quote.	Construction Related Consultancy Services 2012 Framework	No
SYNTEGRA CONSULTING LTD		9,000				9,000	Basic Needs	3 requested	Under £100,000 (total estimated spend) within CPR's 8.5.1	No
YES ENGINEERING LTD		7,744				7,744	Basic Needs	1	Under £30,000 within CPR's 8.5.1	No
Total - Surveyors	108	184,019	46,290	0	2,550	232,967				

Category /Supplier Name	Portfolio					Grand Total £	Scheme	No. of Quotes	Procurement Procedure followed i.e. Full tendering, Waiver etc..	Procurement reported to Members
	CARE SERVICES £	EDUCATION £	ENVIRONMENT £	RECREATION & RESOURCES £	WAL & RECREATION £					
Multi Disciplinary / Other Consultants										
AECOM LTD		47				47	BSF (Building Schools for the Future)	TfL Framework	TfL Framework (mini tender)	Executive 16/06/10
			1,876			1,876	Chislehurst Road Bridge Replacement	TfL Framework	TfL Framework (mini tender)	Executive 16/06/10
			82,454			82,454	Maintenance	TfL Framework	TfL Framework (mini tender)	Executive 16/06/10
			1,939			1,939	Bromley Town Centre - increased parking capacity	TfL Framework	TfL Framework (mini tender)	Executive 16/06/10
APPLEYARD & TREW				19,440		19,440	Bromley North Village Public Realm Improvements	1	Under £30,000 within CPR's 8.5.1	No
ATKINS LTD			16,772			16,772	LIP Formula Funding	4	Mini competition	No
BAILEY PARTNERSHIP		827,693				827,693	Basic Needs	Appt made via Lewisham Consultants Framework	Tender	No
		9,800				9,800	Capital Maintenance in Schools	Appt made via Lewisham Consultants Framework	Tender	No
BAILY GARNER LLP		6,550				6,550	Basic Needs	Appt made via Lewisham Consultants Framework	Tender	No
CALFORDSEADEN LLP		3,132				3,132	Basic Needs	All suppliers within the relevant Lot were invited to quote.	Construction Related Consultancy Services 2012 Framework	No
		1,000				1,000	Early Education for Two Year Olds	3 written	Competitive Quotation in accordance with CPR's	No
				10,140		10,140	Penge/Anerley Libraries - 46 Green lane	1	Under £30,000 within CPR's 8.5.1	No
COLLIERS INTERNATIONAL UK PLC					89,750	89,750	Acquisition - Properties Acquisition	8 invited (2 responded)	GPS framework, waiver and single quote under Contract Procedure Rule 8.5.1	No
DESIGNED BY GOOD PEOPLE LTD					2,250	2,250	Acquisition - Properties Acquisition	1	Under £30,000 within CPR's 8.5.1	No
FRANKHAM CONSULTANCY GROUP LTD					3,650	3,650	Bromley North Village Public Realm Improvements	1	GLA Framework Supplier (under £30,000 within CPR's 8.5.1)	No
		67,473				67,473	BSF (Building Schools for the Future)	1	Appointed in 2007 for this project. (Consultant for architectural services- appointed for a fixed term following competitive tenders in 2005)	No
G.C (Agency)					16,309	16,309	Central Library & Churchill Theatre - chillers & controls	All suppliers within the relevant Lot were invited to quote.	Construction Related Consultancy Services 2012 Framework	No
INGLETON WOOD LLP		15,944				15,944	Transforming Social Care	1	Under £30,000 within CPR's 8.5.1	No
							Basic Needs	5 written	Competitive tender in accordance with CPR's	No

Category /Supplier Name	Portfolio					Grand Total £	Scheme	No. of Quotes	Procurement Procedure followed i.e. Full tendering, Waiver etc..	Procurement reported to Members
	CARE SERVICES £	EDUCATION £	ENVIRONMENT £	RECREATION & WELFARE £	RESOURCES £					
KEEGANS LTD		94,843				94,843	Basic Needs	All suppliers within the relevant Lot were invited to quote.	Construction Related Consultancy Services 2012 Framework	No
		16,922				16,922	Glebe expansion works feasibility	All suppliers within the relevant Lot were invited to quote.	Construction Related Consultancy Services 2012 Framework	No
		18,470				18,470	Beacon House Refurbishment	All suppliers within the relevant Lot were invited to quote.	Construction Related Consultancy Services 2012 Framework	No
MAY GURNEY LTD				44,343		44,343	Bromley North Village Public Realm Improvements	7	OJEU tender	Executive 28/11/12
			128			128	LIP Formula Funding	7	OJEU tender	Executive 28/11/12
MOTT MACDONALD LTD		17,716				17,716	Basic Needs	All suppliers within the relevant Lot were invited to quote.	Construction Related Consultancy Services 2012 Framework	No
M&S TRAFFIC LTD				500		500	Bromley North Village Public Realm Improvements	3	Mini competition	No
			5,770			5,770	LIP Formula Funding	3	Mini competition	No
OLM SYSTEMS LTD					2,000	2,000	Performance management/CYP systems	1	Only Supplier for this (Service provider). Licence with OLM. Under £30,000 within CPR's 8.5.1	No
PELLINGS LLP		83,636				83,636	Basic Needs	All suppliers within the relevant Lot were invited to quote.	Construction Related Consultancy Services 2012 Framework (£47,432.17) and Lewisham Consultant Framework (£36,204.26)	No
		4,219				4,219	Early Education for Two Year Olds	3 written	Competitive Quotation in accordance with CPR's	No
		4,834				4,834	Sensory Support (Vision) - Access Initiative	Appt made via Lewisham Consultants Framework	Framework tender via mini-competition	No
		4,554				4,554	Social Care Grant (Department of Health)	1	LCP 2012 CRCS Framework	No
		518				518	Walpole Road - Learning Disability Provision	1	Exor Approved List	No
PINNACLE ESP LTD		205,019				205,019	Basic Needs	Appt made via Lewisham Consultants Framework	Mini competition	No
		96,570				96,570	Universal Free School Meals	Appt made via Lewisham Consultants Framework	Mini competition	No
PLAYLE & PARTNERS LLP		5,289				5,289	Beacon House Refurbishment	All suppliers within the relevant Lot were invited to quote.	Construction Related Consultancy Services 2012 Framework	No
PROJECT CENTRE LTD			580			580	LIP Formula Funding	3	Mini competition	No

Category /Supplier Name	Portfolio					Grand Total £	Scheme	No. of Quotes	Procurement Procedure followed i.e. Full tendering, Waiver etc..	Procurement reported to Members
	CARE SERVICES £	EDUCATION £	ENVIRONMENT £	RECREATION & RESOURCES £	RESOURCES £					
REDMAN PARTNERSHIP LLP				9,450		9,450	Bromley Museum at The Priory	2	Waiver	No
SCOTT WHITE & HOOKINS				700		700	Bromley Museum at The Priory	1	Under £30,000 within CPR's 8.5.1	No
STACE LLP				1,001		1,001	Central Library & Churchill Theatre - chillers & controls	All suppliers within the relevant Lot were invited to quote.	Construction Related Consultancy Services 2012 Framework	No
TFL SURFACE TRANSPORT				696		696	Bromley North Village Public Realm Improvements	1	Only Supplier for this. TfL Framework. Under £30,000 within CPR's 8.5.1	No
V1 LIMITED					1,700	1,700	Financial systems upgrade/replacement of unsupported software	1	Only Supplier for this (Service provider). Licence with V1. Under £30,000 within CPR's 8.5.1	No
Total - Multi Disciplinary / Other Consultants	5,073	1,479,157	109,519	108,104	112,009	1,813,861				
Total Consultants	5,181	1,892,647	189,769	336,610	114,559	2,538,766				

Category /Supplier Name	Portfolio					Grand Total £	Scheme	No. of Quotes	Procurement Procedure followed i.e. Full tendering, Waiver etc..	Procurement reported to Members
	CARE SERVICE S	EDUCATION	ENVIRONMENT	RENEWAL & RECREATION	RESOURCES					
	£	£	£	£	£					
Architects										
PICK EVERARD		31,009				31,009	Glebe expansion works feasibility	All suppliers within the relevant Lot were invited to quote.	Construction Related Consultancy Services 2012 Framework	No
Total - Architects	0	31,009	0	0	0	31,009				
Engineers										
TRUEFORM ENGINEERING LTD				1,746		1,746	Bromley North Village Public Realm Improvements	1	TfL Call -off contract (TfL Framework)	No
Total - Engineers	0	0	0	1,746	0	1,746				
Surveyors										
GLEEDS		500				500	Glebe expansion works feasibility	All suppliers within the relevant Lot were invited to quote.	Construction Related Consultancy Services 2012 Framework	No
PENNINGTON CHOICES LTD		2,320				2,320	Basic Needs	1	Under £30,000 within CPR's 8.5.1	No
RIVERSIDE ENVIRONMENTAL SERVICES LTD		3,600				3,600	Basic Needs	Single Quotes (2 in total)	Individual orders raised on various projects - each individual order is under £5,000 and is within CPR's 8.5.1	No
RPS HEALTH SAFETY & ENVIRONMENT				1,175		1,175	Acquisition - Properties Acquisition	1	Under £30,000 within CPR's 8.5.1	No
Total - Surveyors	0	6,420	0	1,175	0	7,595				
Multi disciplinary / Other Consultant										
AECOM LTD			332			332	Biking Boroughs	TfL Framework	TfL Framework (mini tender)	Executive 16/06/10
			31,852			31,852	Maintenance	TfL Framework	TfL Framework (mini tender)	Executive 16/06/10
			250			250	LIP Formula Funding	TfL Framework	TfL Framework (mini tender)	Executive 16/06/10
			515			515	Bromley Town Centre - increased parking capacity	TfL Framework	TfL Framework (mini tender)	Executive 16/06/10
APPLEYARD & TREW				500		500	Bromley North Village Public Realm Improvements	1	Under £30,000 within CPR's 8.5.1	No
ATKINS LTD			10,700			10,700	LIP Formula Funding	4	Mini competition	No
BAILEY PARTNERSHIP		148,480				148,480	Basic Needs	Appt made via Lewisham Consultants Framework	Tender	No
BAILY GARNER LLP		41,969				41,969	Basic Needs	Appt made via Lewisham Consultants Framework	Tender	No
CALFORDSEADEN LLP		736				736	Basic Needs	All suppliers within the relevant Lot were invited to quote.	Construction Related Consultancy Services 2012 Framework	No

Category /Supplier Name	Portfolio					Grand Total £	Scheme	No. of Quotes	Procurement Procedure followed i.e. Full tendering, Waiver etc..	Procurement reported to Members
	CARE SERVICE	EDUCATION	ENVIRONMENT	RENEWAL & RECREATION	RESOURCES					
	£	£	£	£	£					
COLLIERS INTERNATIONAL UK PLC					49,147	49,147	Acquisition - Properties Acquisition	3 responses	ESPO Framework – 2700 Estate management Services, lot 5A	No
					3,000	3,000	Acquisition - Properties Acquisition	1	Under £30,000 within CPR's 8.5.1	No
FRANKHAM CONSULTANCY GROUP LTD		4,823				4,823	BSF (Building Schools for the Future)	1	Appointed in 2007 for this project. (Consultant for architectural services- appointed for a fixed term following competitive tenders in 2005)	No
				4,044		4,044	Central Library & Churchill Theatre - chillers & controls	All suppliers within the relevant Lot were invited to quote.	Construction Related Consultancy Services 2012 Framework	No
		19,713				19,713	Basic Needs	All suppliers within the relevant Lot were invited to quote.	Construction Related Consultancy Services 2012 Framework	No
KEEGANS LTD		3,682				3,682	Glebe expansion works feasibility	All suppliers within the relevant Lot were invited to quote.	Construction Related Consultancy Services 2012 Framework	No
MOTT MACDONALD LTD		1,482				1,482	Basic Needs	All suppliers within the relevant Lot were invited to quote.	Construction Related Consultancy Services 2012 Framework	No
			630			630	LIP Formula Funding	3 requested	Mini competition	No
M&S TRAFFIC LTD				200		200	Bromley North Village Public Realm Improvements	3 requested	Mini competition	No
		79,282				79,282	Basic Needs	All suppliers within the relevant Lot were invited to quote.	Construction Related Consultancy Services 2012 Framework (£10,344.92) and Lewisham Consultant Framework (£68,937.17)	No
		7,366				7,366	Sensory Support (Vision) - Access Initiative	Appt made via Lewisham Consultants Framework	Framework tender via mini-competition	No
PELLINGS LLP	1,237					1,237	Social Care Grant (Department of Health)	Appt made via Framework / Direct call off	Tender/Under Construction Related Consultancy Services 2012 Framework	No
		70,755				70,755	Basic Needs	Appt made via Lewisham Consultants Framework	Tender	No
PINNACLE ESP LTD		41,434				41,434	Universal Free School Meals	Appt made via Lewisham Consultants Framework	Tender	No
STACE LLP				1,001		1,001	Central Library & Churchill Theatre - chillers & controls	All suppliers within the relevant Lot were invited to quote.	Construction Related Consultancy Services 2012 Framework	No
WORSLEY BRIDGE CATERING CONSORTIUM		2,000				2,000	Universal Free School Meals	1	Under £30,000 within CPR's 8.5.1	No
Total - Multi disciplinary / Other consultant	1,237	421,722	44,279	5,745	52,147	525,131				
Total Consultants	1,237	459,151	44,279	7,491	53,322	565,480				

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Report No.
ES15037

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Environment PDS Committee

Date: 30 September 2015

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **FORWARD WORK PROGRAMME, MATTERS ARISING FROM PREVIOUS MEETINGS, AND CONTRACTS REGISTER**

Contact Officer: Alastair Baillie, Environment Development Manager
Tel: 020 8313 4915 E-mail: alastair.baillie@bromley.gov.uk

Chief Officer: Nigel Davies, Executive Director of Environment and Community Services

Ward: Borough Wide

1. Reason for report

This report sets out information relating to the Committee's future business and key contracts including:

- Environment PDS's Forward Work Programme
- Progress on requests made at previous meetings and
- Environment Portfolio contracts summary

2. **RECOMMENDATIONS**

2.1 **That the Committee reviews and comments on:**

- (a) **the Forward Work Programme (Appendix 1);**
- (b) **progress relating to previous Committee requests (Appendix 2); and**
- (c) **summary of contracts within the Environment Portfolio (Appendix 3)**

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Quality Environment
-

Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Environment Portfolio 2015/16 approved budget
 4. Total current budget for this head: £33m, and £3.929m of LIP funding from TfL
 5. Source of funding: 2015/16 revenue budget and 2015/16 LIP funding agreed by TfL
-

Staff

1. Number of staff (current and additional): 157 fte
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: Non-Statutory - Government Guidance
 2. Call-in: Not Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Whole borough
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

3. COMMENTARY

Forward Work Programme

- 3.1. **Appendix 1** sets out the Environment Portfolio's Forward Work Programme for 2015/16 (at the time of writing). The Programme identifies: the provisional report title; the lead division; and Committee's role. The Committee is invited to comment on the proposed schedule and suggest any changes it considers appropriate.
- 3.2 Other reports may come into the programme as schemes may be brought forward or there may be references from other Committees, the Portfolio Holder or the Executive.

Previous Requests by the Committee

- 3.3 **Appendix 2** provides a progress update on requests previously made by the Committee. This list is checked after each Committee meeting so that outstanding issues can be addressed at an early stage.

Contracts Register Summary

- 3.4 **Appendix 3** sets out a summary of Environment Portfolio contracts where the total contract value (e.g. duration in years multiplied by the annual value) is greater than £50k.
- 3.5 To help Members, contracts are categorised by service and the current expiry dates are in bold. Further information is provided for Committee in the notes column.

4. POLICY IMPLICATIONS

- 4.1 Each PDS Committee is responsible for setting its own forward work programme (Appendix 1)
- 4.2 The contracts in Appendix 3 relate to the policies set out in the Environment Portfolio Plan 2015/18.

Non-Applicable Sections:	Financial, Legal and Personnel
Background Documents: (Access via Contact Officer)	Environment PDS Committee agendas and minutes: 2006/07 to 2015/16

APPENDIX 1

ENVIRONMENT PDS COMMITTEE: FORWARD WORK PROGRAMME FOR 2015/16 MEETINGS

24 November 2015	Division	Action
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	E&CS	PDS Committee
Environment Portfolio Plan 2015/16: Half Year Progress Report	E&CS	For pre-decision scrutiny
Budget Monitoring 2015/16	Finance	For pre-decision scrutiny
Highways Planned Maintenance Programme including surface treatment options	T&H	For pre-decision scrutiny
Arboriculture: Strategy & Spending	S&G	For pre-decision scrutiny
Gulley Cleansing Contract	S&G	For pre-decision scrutiny
Bromley Cycling Strategy: Consultation report	T&H	For pre-decision scrutiny
Bromley Town Centre (increased parking capacity) spending update	T&H	For pre-decision scrutiny
Parking Policy Changes on Appeal Side	T&H	For pre-decision scrutiny
Effect of Deregulation bill on CCTV Parking and Bus Lane enforcement	T&H	For pre-decision scrutiny
Parks Management and Events Strategies	S&G	For pre-decision scrutiny
2 February 2016	Division	Action
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	E&CS	PDS Committee
Draft Budget 2016/17	Finance	PDS Committee
Plawfield Road – Second Resolution	T&H	For pre-decision scrutiny
15 March 2016	Division	Action
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	E&CS	PDS Committee
Budget Monitoring 2015/16	Finance	For pre-decision scrutiny
Parking Contract Award	T&H	For pre-decision scrutiny

APPENDIX 2

ENVIRONMENT PDS COMMITTEE: PROGRESS REPORT ON PREVIOUS REQUESTS

Committee Date	Committee Request	Progress
01.07.14	<p><i>Environment Portfolio Plan 2014/17 (ES14029)</i></p> <p>Include more budget information when communicating the commitments set out in the Environment Portfolio Plan</p>	<p>Financial information relating to the Portfolio Plan's commitments was set out in the 'Contract Monitoring Summaries' appended to the 2015/18 Environment Portfolio Plan report. These summaries will be kept up-to-date and reported annually</p>
17.03.15	<p><i>Variation to the Grounds Maintenance Contract to Provide a Wholly Managed Service (ES15021)</i></p> <p>Environment PDS establishes a Working Group to review quarterly performance reports to the Partnership Board managing the Parks Management and Grounds Maintenance Contract</p>	<p>A Member / Officer Working Group is being established (dates to be confirmed) to review the performance metrics being developed for the new contract</p>
17.03.15	<p><i>Street Environment Contract Review 2014/15 (ES15004)</i></p> <p>Chairman suggested the provision of smarter online advice indicating the next scheduled clean for locations/roads</p>	<p>ICT colleagues have completed a project to update the Council's web pages to provide advice indicating the next scheduled clean in the format of a look-up facility (e.g. search by postcode) using mapping information</p> <p>Click here for link</p>
17.03.15	<p><i>Bromley Biodiversity Plan 2015–2020 (ES15027)</i></p> <p>Officers agreed to consider outlining in more depth matters concerned with notifiable weeds and their control e.g. Japanese Knotweed</p>	<p>Officers are currently working on the final version of the Bromley Biodiversity Plan and this will be completed by February 2016, following consultation.</p>

APPENDIX 3

ENVIRONMENT PDS COMMITTEE:

CONTRACTS REGISTER SUMMARY (current expiry dates in bold)

Contract (Officer / Register No.)	Start Date (Core Contract)	End Date (Core Contract)	Extension / Waiver	Contractor(s)	Contract Value + Extension Value (£)	2015/16 Projected Spend (£)	Environment PDS Notes
Streetscene & Greenspace (Dan Jones)							
<i>Parks & Greenspace (Robert Schembri)</i>							
Woodland Works	08.09.14	31.03.18	n/a	T&T Earthmatters	225,720	56,430	Soft Landscaping Works Contract
Rural Hedge Cutting	08.09.14	31.03.18	n/a	Landmark Services	84,924	21,230	Eight lots let to five separate contractors
Rural Grass Cutting	08.09.14	31.03.18	n/a	T&T Earthmatters	201,020	50,260	<i>Reported to Environment PDS 29.01.14 (ES14018)</i>
Public Rights of Way	08.09.14	31.03.18	n/a	T&T Earthmatters	140,356	35,090	Includes call-off arrangements (e.g. for the supply of plants and non-routine works), so value is illustrative
Non Routine Works	08.09.14	09.09.16	n/a	English Landscapes	241,118	120,560	Contracts for Plant Supply and Non-routine Works can be extended to become co-terminus with other lots
Japanese Knotweed	08.09.14	31.03.18	n/a	Southern Land Services	58,572	14,650	
Hanging Baskets	08.09.14	31.03.18	n/a	CJS Plants	215,476	53,870	
Plants Supply (Rob Schembri)	08.09.14	09.09.16	n/a	English Landscapes	23,866	11,930	
					1,191,052	364,020	
Grounds Maintenance (inc. Wholly Managed Parks service) (Rob. Schembri / 11545)	01.01.08	31.12.17	Extended to 31.03.19	The Landscape Group Ltd.	26.1m +3.7m	2,818,090	Extension to Contract to 31.03.19 to align with other contracts.
					£6.79m	£1,439,400	Variation to Contract for Wholly Managed Parks Service (ES15021 – 17 March 2015)
Playground Maintenance (Rob. Schembri / 016235)	01.01.08	31.12.13	Extended to 31.12.14 Extended to 31.12.17	Safeplay	369,300 + 74,640 + 228,675	77,650	Contract term (6+2+2 to December 2017). 1 st extension for one year only. 2 nd extension to full term (Dec. 2015 review)
Arboriculture (Julian Fowgies / 016267)	18.07.08	17.07.17	n/a	Gristwood and Toms Ltd.	5.12m	503,990	Reduced annual spend due to reduction in service provision

Area Management (Peter McCready)							
Street Environment Contract (Pete McCready / 037023 037025 037022)	29.03.12 (5-year core term)	28.03.17	Option to extend for 2 years	Community Clean (graffiti removal)	1,221,800	248,020	Graffiti extension (two years) report (ES15071 – 30/9/15)
		28.03.17	Option to extend for 2 years	Veolia (gully cleansing)	1,463,538	297,090	Street cleansing contract extension taken (two years) (ES15045 – 7/07/15)
		28.03.17	Extended 29.03.19	Kier (street cleansing)	15,798,212	3,393,670	Public Toilet lot (037024) terminated 31/03/15 (for Community Toilet Scheme)
Enforcement & Street Regulation (Toby Smith)							
Parks Security (Toby Smith / 025902)	01.04.10	31.03.20	n/a	Ward Security	4.13m	489,170	CPI applicable. Now includes Street Litter Enforcement.
Waste Services (John Woodruff)							
Waste Collection (John Woodruff / 11525)	01.11.01	31.03.19	First extension to 2016. Second extension to 2019	Veolia Environmental Services UK Ltd.	37.3m. + 64.6m + 26.1m	8,789,050	First extension (2007) to align with Disposal contract (ELS07130) Second extension (2011) to realise service efficiencies
Waste Disposal (John Woodruff / 11526)	24.02.02	31.03.19	Extended to March 2019	Veolia Environmental Services UK Ltd.	160.5m + 27.5m	12,514,030	Contract extended (in 2011) to realise service efficiencies
Coney Hill Landfill Site Monitoring (John Woodruff / 030220)	28.07.10	27.07.17	n/a	Enitial	969,500	136,200	
Transport & Highways (Paul Symonds)							
Depot / Transport Operations (Paul Chilton)							
Council Fleet Hire (Paul Chilton / 11551)	06.11.06	05.11.12	Extended on three occasions – latest to 05.11.15	London Hire Ltd.	651,064 + 166,380 + 82,000	70,950	Report ES15050 agreed use of the CCS Vehicle Leasing Framework for light commercial vehicle requirements from 6 Nov. 2015 (expiry of current contract) until 5 Nov. 2018
Ambulance Hire (Paul Chilton / 016278)	06.11.07	05.11.13	Extended to 05.11.15 (reduced to 05.10.15 by agreement)	London Hire Ltd.	2.254m + 292,866 + 282,000	141,000	Contract terminates October 2015 and to be replaced by separate contracts for Passenger and Children's transport (see below)

Adult Passenger Transport Services (Paul Chilton)	Proposed 05.10.15	31.08.19	Option to extend for two years	Greenwich Service Plus Ltd	6,748,000	1,687,000	New EC&HS contract to be managed by E&CS now includes staff costs (Totally Managed Service) Report CS14139
Special Educational Needs & Children's Transport (Paul Chilton)	01.09.15	31.08.19	Option to extend for two years	Several suppliers chosen from an approved list	15.6m	3,911,000	New EC&HS contract managed by E&CS establishing a list of nominated providers (to meet individual needs) ED15070
Vehicle Maintenance & Repair (inc. Lease Cars) (Paul Chilton / 024737)	06.04.10	05.04.17	Option to extend for two years	Kent County Council (Commercial Trading Services)	938,000 (130,000)	107,960 (57,000)	Contract spend now includes estimate of Lease Car bodywork repairs (see Report ES15016 – 17.03.15) Option to extend for two years from 06/04/17 to 05/04/19.
Supply of Contract Hire (Lease) Cars (Paul Chilton)	16.05.15	15.05.18	Option to extend to 15/05/19	Crown Commercial Service: Vehicle Lease Framework	1.63m	547,090	New Contract (Executive Report ES15012): Term 3 years plus 1 year optional extension
Depot Security (Paul Chilton / 030099)	01.04.10	31.03.15	Extended to 31.03.17	Sight & Sound Security	625,000 + 280,000	150,470	Contract term 5+2 years. Two year extension agreed. Most costs recharged to contractors
Highways (Garry Warner)							
Transportation Consultancy (Paul Redman)	01.04.15	31.10.15	31.03.16	AECOM	90,000 + 80,000	170,000	Committee agreed extension to negotiated interim arrangement ES 15048 – 7 July 2015 (prior to TfL's new multidisciplinary framework being awarded in January 2016)
Street Lighting Maintenance & Improvements (Paul Redman / 049757)	01.04.13	31.03.23	Option for 1 year extension	Kier (MG) Ltd	8.45m + 8.5m over three years (invest to save)	753,000 (revenue) 1.635m (capital)	Contract value supplemented by £8.5m over three years via Invest-to-Save programme
Street Works (NRSWA) (Garry Warner / 049756)	01.04.13	31.03.16	Extended to 31.03.17	B&J Enterprises of Kent	871,920	296,180	Original 3 year term extended by 1 year (ES15018 – 7 July 2015 PDS report) with option for further 1 year extension without going to committee
Highway Maintenance – Minor & Reactive (Pete McCready / 025400)	01.07.10	30.06.17	Option for 1 year extension	O'Rourke Construction & Surfacing Ltd.	17m	2,854,210	One year extension by delegated authority available. Budget increases with BCIS indices. Contract value changes as subject to external funding (e.g. TfL and DfT).

Highway Maintenance – Major (Garry Warner / 025399)	01.10.10	30.06.17	Option for 1 year extension	FM Conway Ltd.	26m	4,066,600	One year extension by delegated authority available. Budget increases with BCIS indices. Contract value changes as subject to external funding (e.g. TfL and DfT).
Parking (Ben Stephens)							
Parking (Ben Stephens / 11528)	01.10.06	30.09.11	Extended to 30.09.16	Vinci Park Services UK Ltd.	23.2m (inc. extension)	2,481,460	Currently tendering new joint contract (<i>Report ES15020</i>) to commence Oct. 2016. Award report to be presented November 2015 5 + 5 year extension. School Crossing Patrols now funded by 33 schools & TfL (~£170,000).
Parking ICT (Ben Stephens)	01.04.13	30.09.16	n/a	ICES Ltd.	238,000	81,380	Shared ICT service with LB Bexley (costs are LB Bromley only)
Parking Bailiff Services (Ben Stephens)	01.04.14	30.09.16	n/a	JBW Judicial Services Phoenix Commercial Collections Newlyn plc	625k (estimated income - recovered debt excluding Bailiff's fees)	250k est. (estimated income - recovered debt excluding Bailiff's fees)	All Parking contracts co-terminus 30.09.16 Income included in PCN budget
Parking Mobile Phone Bookings (Ben Stephens)	17.03.10	16.03.13	Extended to 16.03.15 Extended to 30.09.16	RinGo (Cobalt)	67,000 + 120,000 + 113,000 (total income LBB and contractor)	16,000 (net income LBB only)	Waiver (Feb. 2015) extended Parking Mobile Phone Bookings contract beyond expiry date (16/03/15) to 30.09.16 (to be co-terminus with other Parking contracts)
Transport & Highways (Paul Symonds)							
On-street Poster Sites (inc. lamp column-mounted) (Andrew Rogers)	10.07.01	09.07.16	n/a	Clear Channel	405,000	90,170 (income)	Contract expires 09.07.16. LBB exploring future tendering options with a view to maximising income post July 2016
Bus Shelter Poster Sites (Andrew Rogers)	10.07.01	09.07.16	n/a	Transport for London	900,000	90,170 (income)	TfL has notified LBB (22.05.15) that the contract will be terminated on expiry (09.07.16). LBB pursuing a formal response from TfL concerning post July 2016 arrangements (probable the arrangement and income will cease)

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